

BK CM/ECF Release 5.0/5.1

Overview for External Users



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Event Code Updates

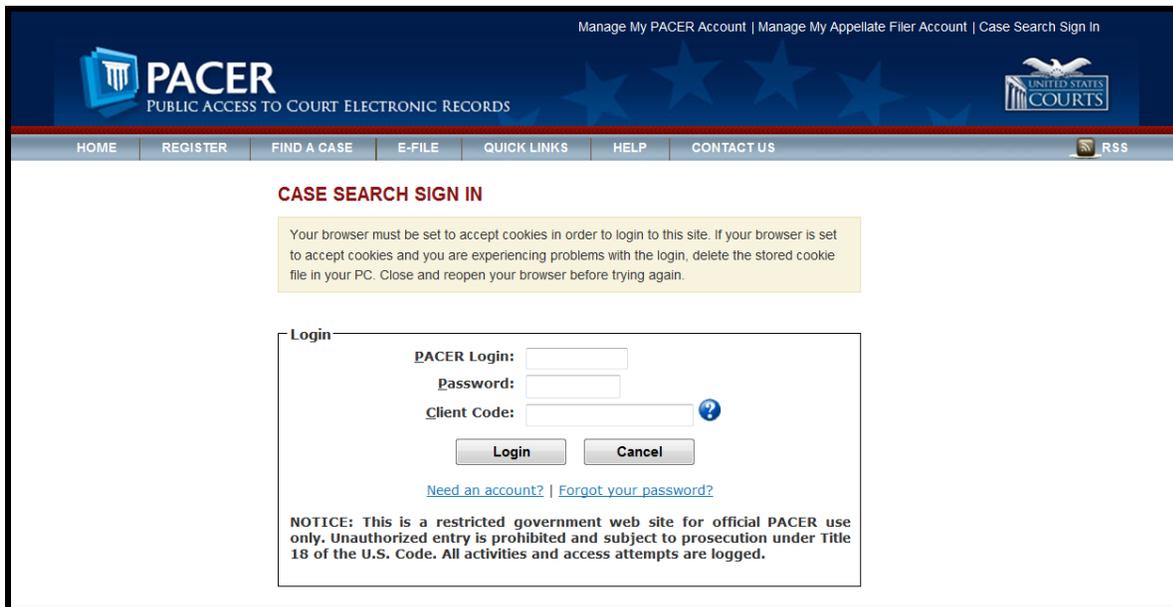
CM/ECF RELEASE 5.0/5.1 Dictionary Event Updates (External) 4/22/13	
EVENT CODE UPDATES	
MODIFIED EVENT CODES	DESCRIPTION
BK – Claim Actions > Transfer of Claim	This event includes the new \$25.00 filing fee. In v5.1, internal and external users are presented with this new message: Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.
BK – File Claims	In v5.1, internal and external users are presented with this new message: Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.
BK – Creditor Maintenance > Add Creditor/ or Upload List of Creditors	In v5.1, internal and external users are presented with this new message: Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.
Auto Docket of Credit Card (Receipt of Payment)	Previously, the payment receipt of filing fees was not related to the fee document. Now all receipts for payments are related to the fee document.
BK – Other > Amended List of Creditors (Fee)	Docket text was changed from Amended Creditor Matrix (Fee) to Amended List of Creditors (Fee)
BK – Notices > of Override of Preferred Address 342(e)	Message text was changed from Creditor Matrix to List of Creditors
BK – Notices > List of Creditors (Mailing List)	Docket text was changed from Matrix (Mailing List) to List of Creditors
BK – Other > Amendment – Amending Schedules D,E,F, for Ch 7, 11 & 13 (fee)	Message text was changed from creditor matrix to list of creditors
BK – Other > Verification of List of Creditors (Mailing List)	Docket text was changed from Verification of Creditor Matrix to Verification of List of Creditors
MAINTAIN YOUR ECF ACCOUNT	
<p>Effective April 22, 2013, all ECF Users, except Chapter 7 and Chapter 13 Trustees, will have the ability to update their ECF account information (Law firm name, address, phone/fax and email address, electronic notice delivery options) directly in CM/ECF by selecting: Utilities > Maintain Your ECF Account. You can access step-by-step procedures from the Courts website at: www.cacb.uscourts.gov > CM/ECF > CM/ECF Procedures. The Court will be updating the Court Manual with this information.</p> <p>Chapter 7 and 13 Trustees should continue to submit their change of address to the Clerk of Court and send an email notification to the ECF Help Desk at: ECF_Support@cacb.uscourts.gov to update their profile.</p>	

PACER Links in CM/ECF

Two new menu selections appear under the *Utilities > Release 5.0* menu to allow attorneys to navigate quickly between CM/ECF and PACER. You won't have to leave your CM/ECF session to access another court in PACER or to use the PACER Case Locator.



When the **PACER Case Locator** link is clicked, the Case Search Sign In page displays.



The following updates have been made to the PACER Case Locator, provided by the PACER Service Center:

- Attorney information is now extracted for bankruptcy and adversary cases
- Alias records are now returned by a search based on SSN/ITIN or Tax ID/EIN
- Debtor and Joint Debtor Disposition values are extracted on all cases for which a disposition exists

The [Link to Other Courts](#) displays the Individual Court PACER links without leaving CM/ECF.

The screenshot shows the PACER website interface. At the top, there are navigation links: "Manage My PACER Account", "Manage My Appellate Filer Account", and "Case Search Sign In". The PACER logo is prominently displayed, along with the text "PUBLIC ACCESS TO COURT ELECTRONIC RECORDS". Below the logo is a navigation menu with options: HOME, REGISTER, FIND A CASE (highlighted), E-FILE, QUICK LINKS, HELP, and CONTACT US. There are also icons for RSS and Login.

The main content area is titled "INDIVIDUAL COURT PACER SITES". It includes a sub-section "FIND A CASE" with links for "PACER Case Locator", "Court Links", "Search Map", and "Automated Telephone Access". Below this are icons for "CM/ECF Version Number", "RSS Feed", and "Court Information".

The "INDIVIDUAL COURT PACER SITES" section contains a disclaimer: "Click a court below to access an individual PACER or Case Management/Electronic Case Files (CM/ECF) site. If the site you would like to access does not appear on this list, the court may not provide case information to PACER. Visit the respective [court's homepage](#) for more information. (Note: Hover mouse over [icon] to see version.)"

The sites are organized into three columns:

- U.S. Supreme Court**
 - U.S. Supreme Court
- National Locator**
 - Pacer Case Locator
- U.S. Courts of Appeals**
 - First Circuit - ECF [icon]
 - First Circuit - BAP - ECF
 - First Circuit - BAP
 - Second Circuit (Cases filed prior to 01/01/2010)
 - Second Circuit - ECF [icon]
 - Third Circuit - ECF [icon]
 - Fourth Circuit - ECF [icon]
- U.S. District Courts**
 - Alabama Middle - ECF [icon]
 - Alabama Northern - ECF [icon]
 - Alabama Southern - ECF [icon]
 - Alaska - ECF [icon]
 - Arizona - ECF [icon]
 - Arkansas Eastern - ECF [icon]
 - Arkansas Western - ECF [icon]
 - California Central - ECF [icon]
 - California Eastern - ECF [icon]
 - California Northern - ECF [icon]
 - California Southern - ECF [icon]
 - Colorado - ECF [icon]
- U.S. Bankruptcy Courts**
 - Alabama Middle - ECF [icon]
 - Alabama Northern - ECF [icon]
 - Alabama Southern - ECF [icon]
 - Alaska - ECF [icon]
 - Arizona - ECF [icon]
 - Arkansas Eastern - ECF [icon]
 - Arkansas Western - ECF [icon]
 - California Central - L.A.
 - California Central - ECF [icon]
 - California Eastern - ECF [icon]
 - California Northern - ECF [icon]
 - California Southern - ECF [icon]
 - Colorado - ECF [icon]

Docket Report Enhancements

The Create Appendix option has been modified so you have more flexibility in customizing a docket report. Now you can select only the entries you want and whether you want the PDF document appended to this customized report. Or, if you just want an abbreviated docket report without attached PDF documents, you can select only the entries you need for the task at hand.

The screenshot shows the ECF Docket Sheet interface. At the top, there are navigation tabs: Bankruptcy, Adversary, Query, and Reports. The main heading is "Docket Sheet". Below this, there is a search section with "Case number" set to "10-10010" and a "Find This Case" button. There are radio buttons for "Filed" (selected) and "Entered", followed by date selection fields. Below that are "Documents" selection fields. The "Include:" section has three checkboxes: "Terminated parties", "Links to Notices of Electronic Filing", and "Page counts for documents". The "Document options:" section has three checkboxes: "Include headers when displaying PDF documents", "View multiple documents", and "Create Appendix" (checked). Under "Create Appendix", there is a sub-section "Include on the Docket Sheet:" with two radio buttons: "all docket entries in this case" (selected) and "selected docket entries only". Below that is another checked checkbox "Include PDF documents" with the note "(select documents on the next screen)". A red box highlights the "Create Appendix" section.

Page Counts on Docket Report

The number of pages for documents associated with a docket entry is a new option.

This screenshot is similar to the one above, showing the ECF Docket Sheet interface. In this view, the "Page counts for documents" checkbox under the "Include:" section is highlighted with a red box. The "Create Appendix" checkbox is now unchecked, and the "Include on the Docket Sheet:" radio buttons are still selected. The "Include PDF documents" checkbox is also checked.

Knowing how big a file is helps PACER users predict the cost of viewing an attachment and also to anticipate the loading time of a document.

Filing Date	#	Docket Text
03/01/2010	<u>1</u> (4 pgs; 2 docs)	Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$274 Filed by Jerry J. Heberline , Susan W. Heberline Employee Income Record Due:3/15/2010. Statement of Financial Affairs due 3/15/2010. Incomplete Filings due by 3/15/2010. (JPW) (Entered: 03/01/2010)
03/03/2010	<u>2</u> (1 pg)	Motion to Avoid Lien with First Westside Bank Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)
03/03/2010	<u>3</u> (1 pg)	Order Granting Motion To Avoid Lien (Related Doc # 2) Signed on 3/3/2010. (JPW) (Entered: 03/03/2010)
03/03/2010	<u>4</u> (1 pg)	Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)

Critical Deadlines and Dates on the Docket Report

Additional dates and deadlines now display on the caption of the docket report. A link to the Claims Register appears whenever a case has claims filed.

The screenshot shows the CM/ECF interface for a bankruptcy case. At the top, there are navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main header identifies the court as U.S. Bankruptcy Court SDSD (Pleasantville) and the case as Bankruptcy Petition #: 12-10019. On the left, there are links for 'Show Associated Cases' and 'Claims Register'. A red-bordered box on the right contains the following dates: Date filed: 02/06/2012, Plan confirmed: 02/07/2012, 341 meeting: 03/12/2012, Deadline for filing claims: 06/11/2012, and Deadline for filing claims (govt.): 08/06/2012. Below this, there is contact information for the debtor, J. Robert Hunnington, and his representative, Charles G. Arrington.

The following dates will be shown, if appropriate, by chapter:

- | | |
|----------------------------|--|
| Plan confirmed date | Deadline for filing government claims |
| 341 meeting date | Deadline for objecting to discharge |
| Deadline for filing claims | Deadline for financial management (Chapter 7 only) |

The most recent deadline will display whether or not it is terminated.

Docket Activity Report

The Docket Activity Report has been enhanced to include time filters. The report can be run in time increments, rather than running the report for the entire day. A new clock icon offers an alternative to typing in the time.

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Case number Only cases to which I am linked

Office

Case type

Category

Open cases Closed cases Summary Text Full Docket Text

Entered to

Sort by

Run Report Clear Make these options my default

Query

New query options have been added:

- Filed Date range
- Last Entry Date range
- Nature of Suit

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Search Clues

Case Number

Last / Business Name (Examples: Desoto, Des*t)

First Name Middle Name

SSN / ITIN Tax ID / EIN

Type Open cases Closed cases

Filed Date to

Last Entry Date to

Nature of Suit (AP and MP cases only)
01 (Determination of removed claim or cause)
02 (Other (e.g. other actions that would have been brought in state court if unrelated to bankruptcy))
11 (Recovery of money/property - 542 turnover of property)
12 (Recovery of money/property - 547 preference)

Run Query Clear

The **Filed Date and Last Entry Date range is limited to 31 days**. If a date range entered exceeds the 31 day limit CM/ECF displays an error message.

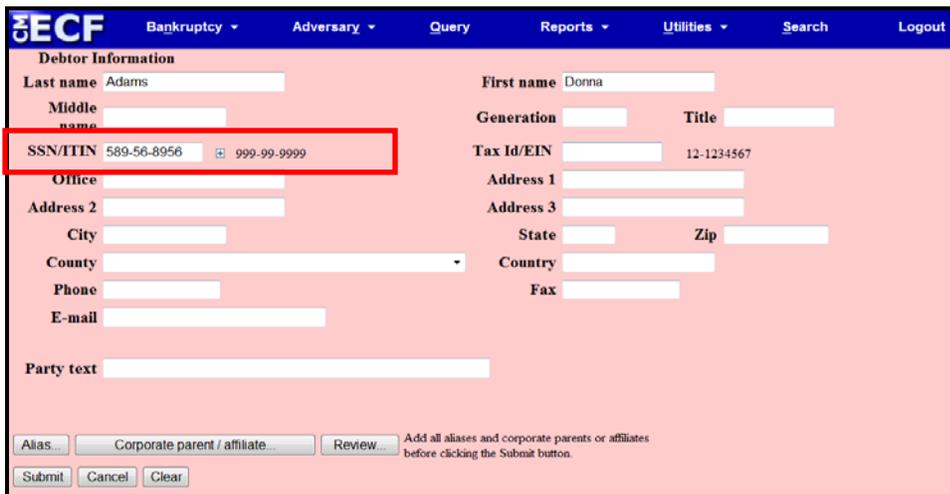
If multiple Nature of Suit are selected for a query, CM/ECF displays a message that the search could produce many records and lead to a large billing charge.



Multiple Social Security and Identification Numbers

CM/ECF now allows up to five social security numbers and tax identifications numbers for each debtor and joint debtor.

After a social security number is entered a plus icon appears beside the SSN/TaxID/EIN field. If the debtor or joint debtor has another SSN/TaxID/EIN, click the “plus” icon for another field to be displayed for additional number(s). CM/ECF will now format the numbers if you don't insert hyphens.



All SSN and TaxID/EIN numbers have been included in all reports and functions throughout the application:

- On public notices and docket sheets only the last four digits of any social security or identification numbers are displayed.

The docket sheet below is an example of how the multiple social security numbers are shown on a public notice.

The screenshot shows the CM/ECF public notice interface. At the top is a blue navigation bar with the ECF logo and menu items: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area has a light pink background. It displays the following information:

- U.S. Bankruptcy Court**
SDSD (Pleasantville)
Bankruptcy Petition #: 12-10059
- Date filed:* 05/09/2012
- Assigned to:*
 Chapter 13
 Voluntary
 Asset
- Debtor**
Donna Adams
 120 Summy Lane
 San Antonio, TX 78956
- represented by **Dayne L. Tracy**
 120 Legal Way
 San Antonio, TX 78259
 Email: deadmail@support.aotx.uscourts.gov
- BAILEY-1A**
 SSN / ITIN: xxx-xx-8956, xxx-xx-5689, xxx-xx-8956, xxx-xx-8956, xxx-xx-5621
- U.S. Trustee**
United States Trustee
 33 Whitehall Street
 21st Floor
 New York, NY 10004
 212 510-0500

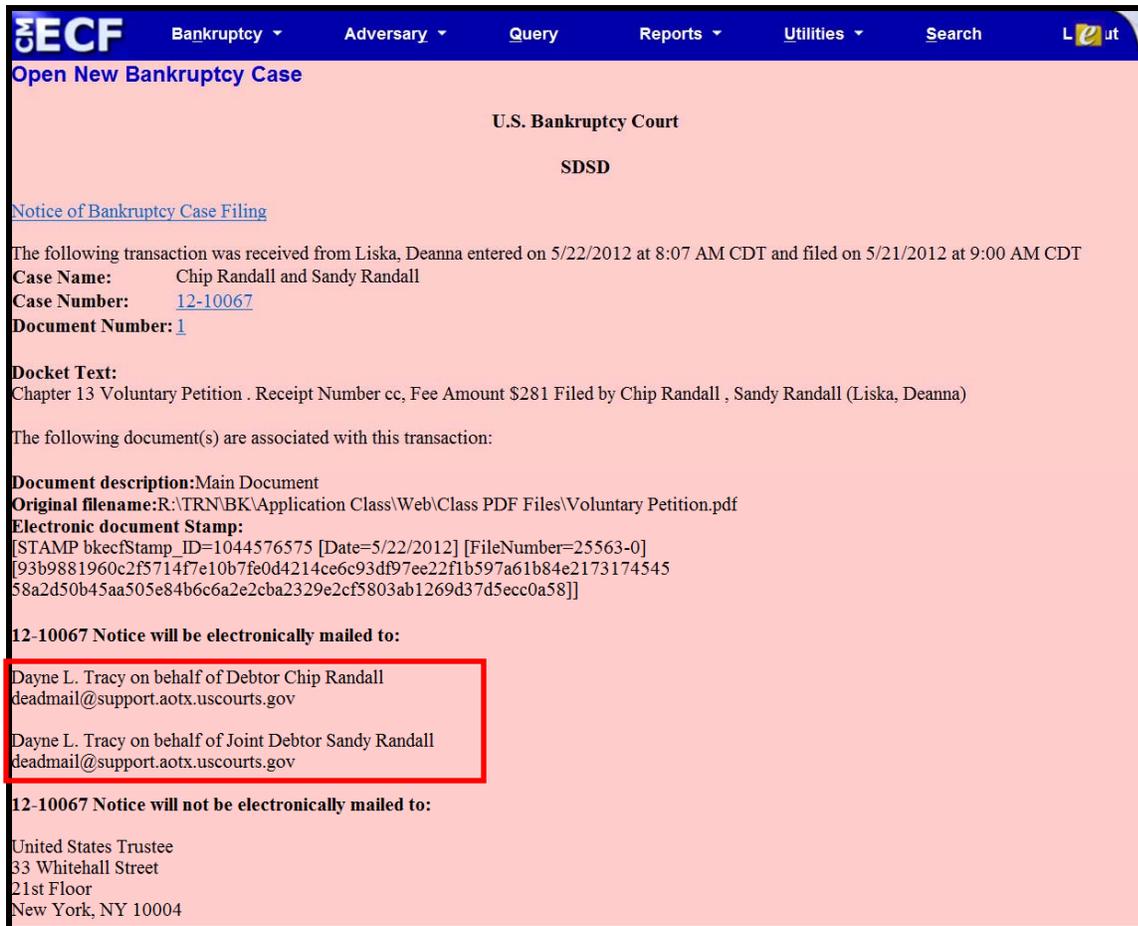
A red rectangular box highlights the SSN/ITIN information: BAILEY-1A, SSN / ITIN: xxx-xx-8956, xxx-xx-5689, xxx-xx-8956, xxx-xx-8956, xxx-xx-5621.

Filing Date	#	Docket Text
	1	Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Donna Adams (Tracy, Dayne)

Notice of Electronic Filing

In prior releases, when an attorney represented more than one party in a case, the attorney's email and party information were listed on the Notice of Electronic Filing (NEF) only for the first party. Now the attorney is listed for each party they represent.

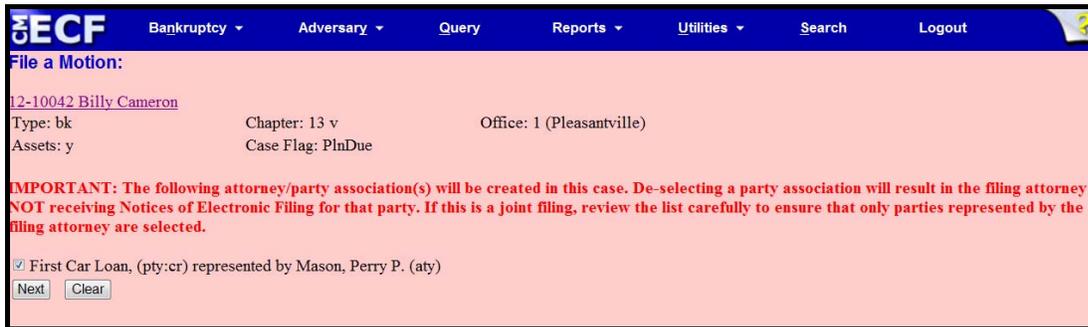
Although an attorney may be listed multiple times on an NEF, the system will not send multiple emails.



The screenshot displays the ECF system interface. At the top, there is a navigation bar with the ECF logo and several menu items: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and a user profile icon labeled 'L ut'. Below the navigation bar, the page title is 'Open New Bankruptcy Case'. The main content area is titled 'U.S. Bankruptcy Court' and 'SDSD'. A link for 'Notice of Bankruptcy Case Filing' is present. The main text of the notice states: 'The following transaction was received from Liska, Deanna entered on 5/22/2012 at 8:07 AM CDT and filed on 5/21/2012 at 9:00 AM CDT'. It lists the 'Case Name' as 'Chip Randall and Sandy Randall', the 'Case Number' as '12-10067', and the 'Document Number' as '1'. The 'Docket Text' section reads: 'Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Chip Randall , Sandy Randall (Liska, Deanna)'. Below this, it states 'The following document(s) are associated with this transaction:'. The 'Document description' is 'Main Document' and the 'Original filename' is 'R:\TRN\BK\Application Class\Web\Class PDF Files\Voluntary Petition.pdf'. The 'Electronic document Stamp' includes a unique ID and date: '[STAMP bkecfStamp_ID=1044576575 [Date=5/22/2012] [FileNumber=25563-0] [93b9881960c2f5714f7e10b7fe0d4214ce6c93df97ee22f1b597a61b84e217317454558a2d50b45aa505e84b6c6a2e2cba2329e2cf5803ab1269d37d5ecc0a58]]'. The section '12-10067 Notice will be electronically mailed to:' lists two recipients: 'Dayne L. Tracy on behalf of Debtor Chip Randall' with email 'deadmail@support.aotx.uscourts.gov' and 'Dayne L. Tracy on behalf of Joint Debtor Sandy Randall' with email 'deadmail@support.aotx.uscourts.gov'. The section '12-10067 Notice will not be electronically mailed to:' lists the 'United States Trustee' at '33 Whitehall Street, 21st Floor, New York, NY 10004'.

Attorney and Party Association

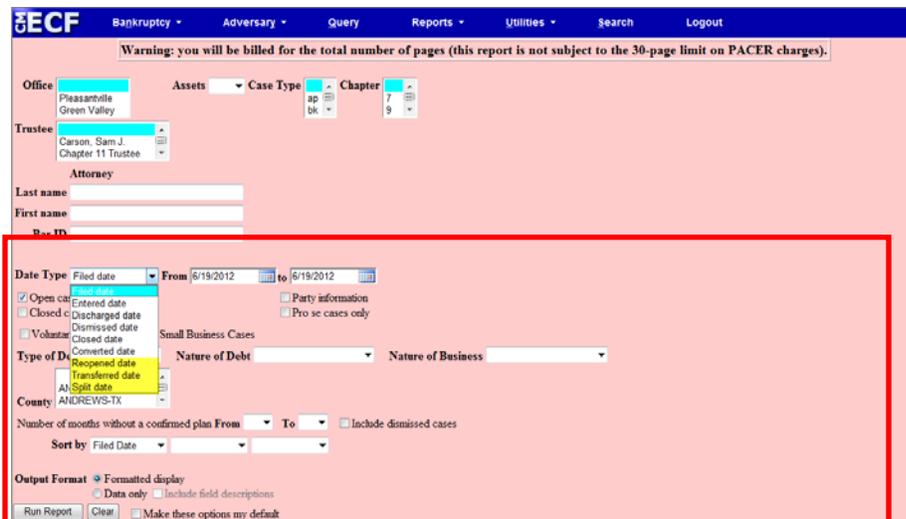
When an attorney or trustee files a pleading, they are prompted to indicate whether they should be linked to the party they represent. In prior releases, the checkbox for the association with the attorney and party was unchecked and if the filer did not check the box, the association was not made. The checkbox for the association with the attorney and party is checked by default. The message has been updated to reflect the implications of omitting this necessary association.



If the box is unchecked, the attorney will not get added to the case for noticing or shown in queries and not appear on or receive the Notice of Electronic Filing.

Cases Report

Split, transferred and reopened dates have been added to the selection screen.

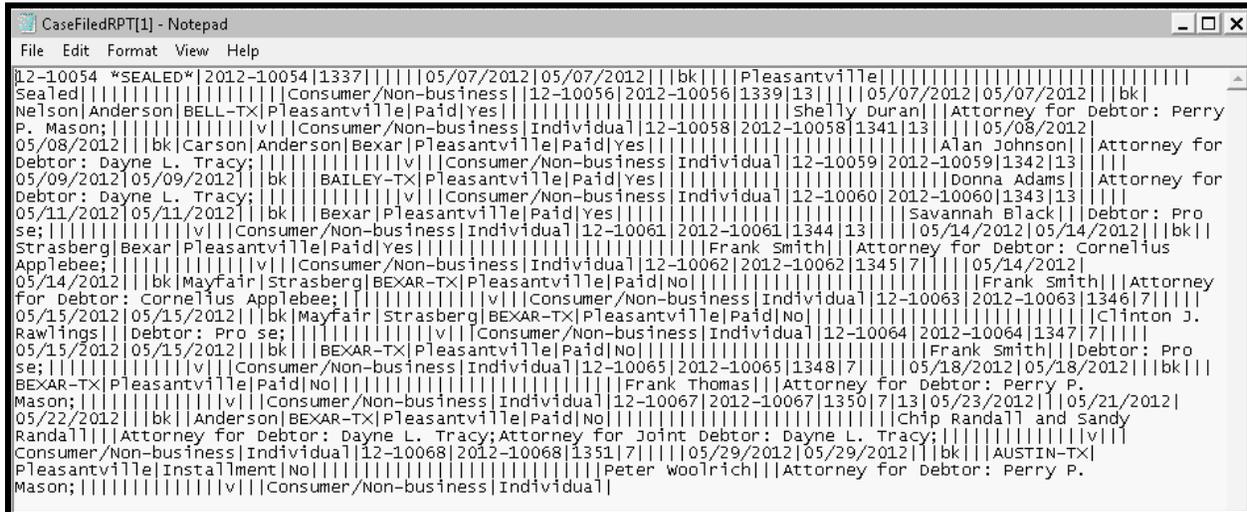


External users can now search for cases without a confirmed plan. When searching by unconfirmed plan dates, the 31-day range limit does not apply for this search.

Type of debtor, nature of debt, nature of business as well as county have been added to the selection screen.

Cases Report – Data Only

In prior releases, when the Cases Report was run with “Party Information” not selected, a party’s attorney information was displayed on the formatted data output, but not on the data-only output. Now the data-only output lists the attorney information for the parties in the Attorney last name field, as shown below.

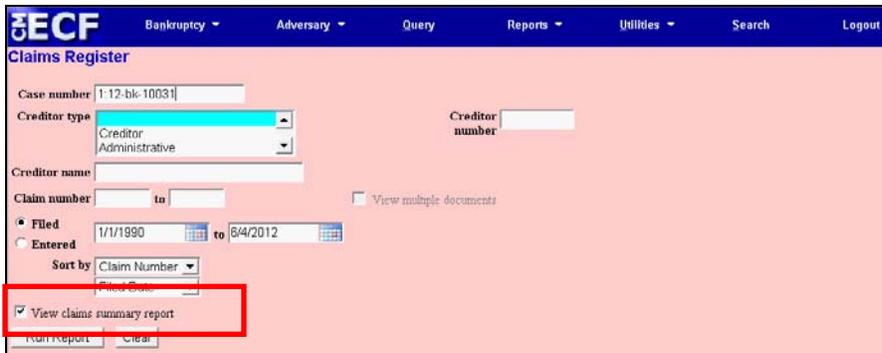


If multiple attorneys exist for various parties, the role and attorney are listed, separated by semicolons, in the same field. For parties without an attorney, the text “Pro se” is displayed instead of the attorney name.

A new format option, “Include field descriptions,” has been added for use when the data-only format is selected. The field descriptions are inserted in the header row.

Claims Summary Report

A Claims Summary Report option has been added to the Claims Register. This new format gives the viewer a snapshot overview of the claims on the case.



The Claims Summary Report box produces a condensed list of claims.

Claims Summary

11-10004 Clinton H. Vesperman and Anna C. Vesperman

Type: bk Chapter: 13 Office: 1 (Pleasantville)
 Assets: y Judge: ls
 Date Filed: 03/10/2011 Last Date to File Claims: 07/07/2011 Last Date to File (Govt): 09/06/2011
 Trustee: Kathleen Nelson

Claim #	Amount claimed *	Date filed	Creditor number	Creditor name
1 View	\$37334.27	03/14/2011	32739	Ace Finance
2 View	\$14335.00	03/15/2011	32779	Central Finance
3 View	\$17554.00	03/17/2011	32739	Ace Finance
4 View	\$24667.23	03/17/2011	32756	Lacks Furniture #19
5 View	\$3700.00	03/17/2011	32739	Ace Finance
6 View	\$17346.78	09/16/2011	35278	2nd Savings and Loan Inc.
7 View	\$12778.00	09/16/2011	35279	The Doctor's Plaza
8 View	\$87345.23	09/16/2011	35280	First Bank of Austin

Amount claimed: \$37334.27
Secured claimed: \$37334.27

Total Number of Claims: 8

Total Amount Claimed *	\$215060.51
Total Amount Allowed *	

* Includes general unsecured claims

Hovering your cursor over the amount claimed will display a breakdown of the claim amounts. The View hyperlink takes you to more detailed information for this claim on the claims register. Click the creditor name to view claimant address or transfer information. You can sort the report by clicking the column headers. This reformatted summary can be especially helpful to you to sort by creditor name.

Claims Register View Multiple Documents

One can now view multiple documents from the Claims Register in one PDF file. This is the same functionality as View multiple documents on the Docket Report. This feature will enable you to generate selected PDF claims with any related attachments in one PDF document.

The screenshot shows the 'Claims Register' interface with the following elements:

- Navigation menu: Bankruptcy, Adversary, Query, Reports, Utilities, Search, Logout.
- Case number: 1:11-bk-10004
- Creditor type: Dropdown menu with 'Creditor' and 'Administrative' options.
- Creditor name: Text input field.
- Creditor number: Text input field.
- Claim number: Range selection (to) with a checkbox for 'View multiple documents' highlighted by a red box.
- Filed/Entered: Radio buttons for 'Filed' and 'Entered' with date range selection (1/1/1990 to 6/18/2012).
- Sort by: Dropdown menu with 'Claim Number' and 'Filed Date' options.
- View claims summary report: Checkbox.
- Run Report and Clear buttons.

The Claims Register will include a checkbox next to each claim, claim attachment, or claim related proceeding to customize this document. Each PDF selected will be combined into one large PDF file. You could view or print all claims on a case or all PDF documents from certain creditors if desired.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

SDSD
Claims Register

[11-10004 Clinton H. Vesperman and Anna C. Vesperman](#)

Judge: Lillian Strasberg **Chapter:** 13
Office: Pleasantville **Last Date to file claims:** 07/07/2011
Trustee: Kathleen Nelson **Last Date to file (Govt):** 09/06/2011

Select All Clear All

Creditor: (32739) Ace Finance Acct#: 3515 7121 W. Hwy 90 San Antonio, TX 78227 Claimant History	Claim No: 1 Original Filed Date: 03/14/2011 Original Entered Date: 08/24/2011	Status: Allow 3 Filed by: CR Entered by: JPW Modified: 04/24/2012
--	--	---

Amount claimed: \$37334.27
Secured claimed: \$37334.27

History:
[Details](#) 1-1 03/14/2011 Claim #1 filed by First Nationwide Mortgage Corp, Amount claimed: \$37334.27 (JPW)

3 03/21/2011 Transfer of Claim Transferor: [First Nationwide Mortgage Corp](#) (Claim No. 1) To Ecast Settlement Corporation (JPW)
Additional attachment(s) added on 8/24/2011 (JPW)(JPW) (Entered: 03/21/2011). MODIFIED on (08/30/2011) Changed transferee from Ecast Settlement Corporation to Pioneer Funding group(Malin, Kate)(Entered: 08/30/2011). MODIFIED on (09/15/2011) to change transferee from Pioneer Funding group, LLC to Ace Finance: (JPW)(Entered: 09/15/2011). Status: Allow

[doc](#) 03/23/2012 Notice of Mortgage Payment Change (Claim # 1) Filed by Joint Debtor Anna C. Vesperman , Debtor Clinton H. Vesperman (Orebaugh, Desiree)

Case Conversion

Previously, if a case was converted and re-converted, the Notice of Bankruptcy Case Filing query screen reflected the converted chapter rather than the original chapter. Now the original chapter is saved permanently in a new field. The original chapter will be correct for cases filed and converted after Release 5.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

United States Bankruptcy Court
SDSD

Notice of Bankruptcy Case Filing

A bankruptcy case concerning the debtor(s) listed below was filed under Chapter 7 of the United States Bankruptcy Code, entered on 06/12/2012 at 1:55 PM and filed on 06/12/2012.

Nancy Reid
125 West Avenue
San Antonio, TX 78232
SSN / ITIN: xxx-xx-5689

The case was filed by the debtor's attorney: The bankruptcy trustee is:

Dayne L. Tracy **William W. Thompson**
120 Legal Way 293 North Main
San Antonio, TX 78259 #200
San Antonio, TX 79493
210-483-4944

The case was assigned case number 12-10072.

In most instances, the filing of the bankruptcy case automatically stays certain collection and other actions against the debtor and the debtor's property. Under certain circumstances, the stay may be limited to 30 days or not exist at all, although the debtor can request the court to extend or impose a stay. If you attempt to collect a debt or take other action in violation of the Bankruptcy Code, you may be penalized. Consult a lawyer to determine your rights in this case.

If you would like to view the bankruptcy petition and other documents filed by the debtor, they are available at our Internet home page www.aotx.uscourts.gov or at the Clerk's Office, U.S. Bankruptcy Court, Suite 104, 1114 E. 9th Street, Pleasantville, IA 50225.

You may be a creditor of the debtor. If so, you will receive an additional notice from the court setting forth important deadlines.

Cal Borland
Clerk, U.S. Bankruptcy Court

The original chapter and current chapter will also display on the Case Summary Query and the Docket Sheet for re-converted cases after Release 5. Case Summary is shown below.

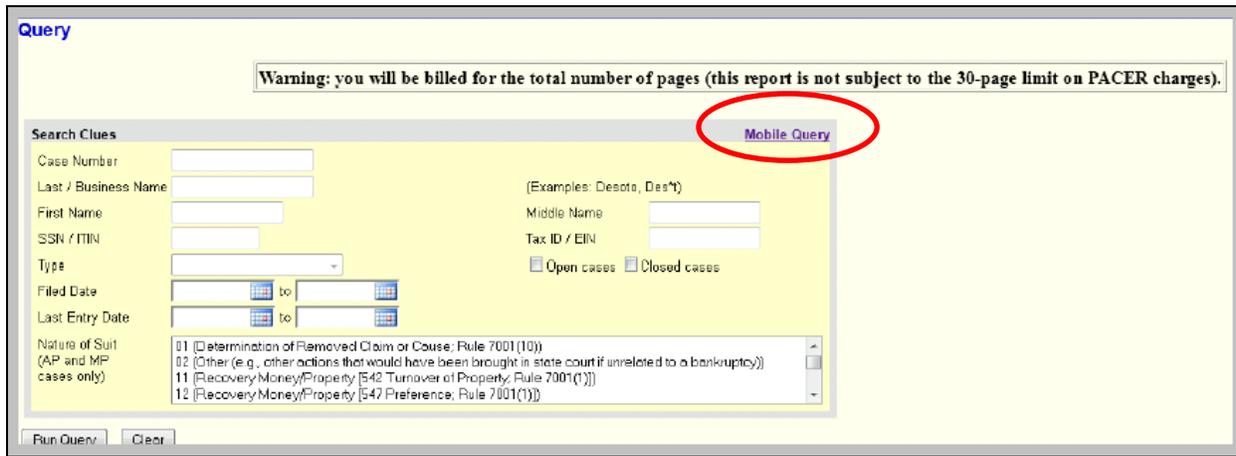


Mobile PACER Case Locator

This new Mobile PACER Case Locator (PCL) for Bankruptcy Courts allows users to select a limited number of report options including attorneys, parties, deadlines/schedules, and docket entries. Mobile Query is compatible with smart phones such as the iPhone and the Android, as well as with BlackBerrys and other PDAs that can access web applications. **Users are required to provide a PACER login** to view information via CM/ECF Mobile Query as this application bills for information retrieval in the same manner as the main application query.



A new “Mobile Query” link is shown on the Query Screen allowing users to access this feature from within the application.



Electronic Collection of Transfer of Claim Filing Fee (\$25.00)

Effective May 1, 2013, a filing fee of \$25.00 will be assessed for each Transfer of Claim filed, and the filing fee must be paid via Pay.gov. A credit card will be required to pay for the electronically filed Transfers of Claim. If multiple Transfers of Claim are filed via Claims Upload, a cumulative filing fee equal to the number of Transfers of Claim will be assessed.

If a proof of claim does not exist on the case when a Transfer of Claim is filed, the transfer of claim information will not display on the Claim Register, only on the Bankruptcy Case Docket.

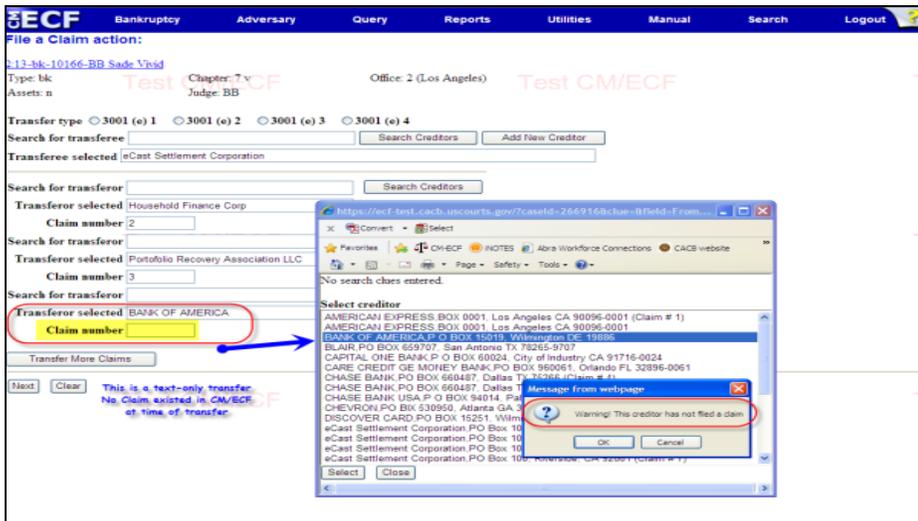
Note: When the Claims Upload functionality is used to docket the Transfer of Claim, the *Submit* button will be disabled if any error is found within the zip file during pre-processing.

Filing the Transfer of Claim (standard)

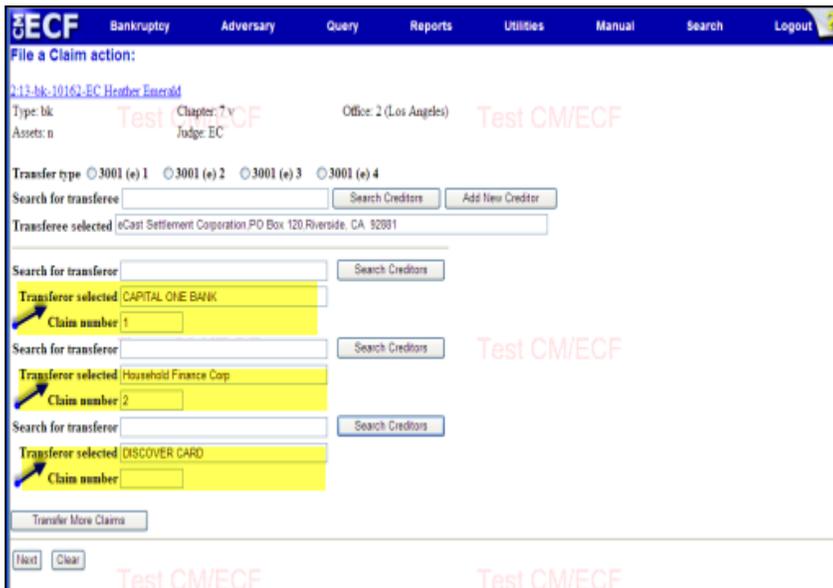
1. To file the Transfer of Claim, select Bankruptcy > Claim Actions > Transfer of Claim(fee)



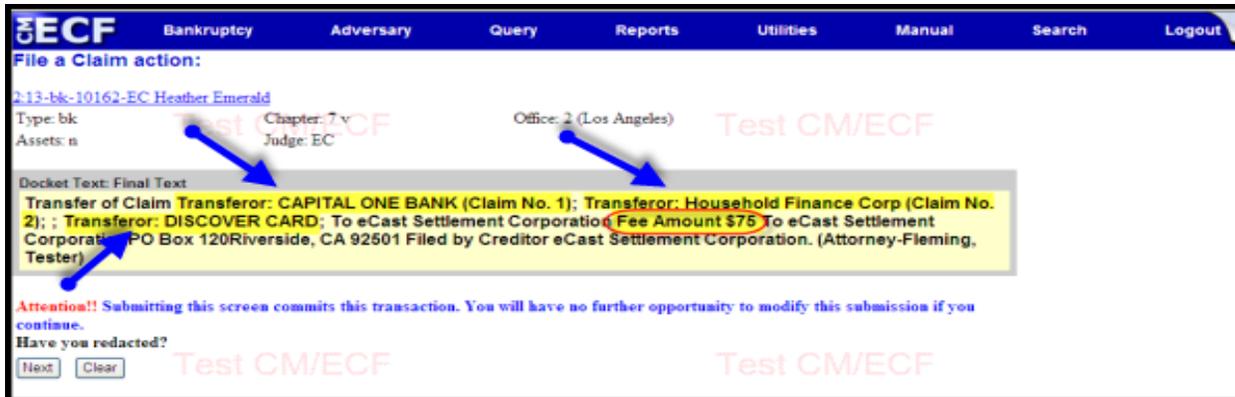
2. Select the Party Filer, or Add/Create a New Party as applicable
3. Browse and attach the Transfer of Claim PDF
4. Enter the Transferee and Transferor information (more than one transferor may be entered). Note: A warning will be displayed if a creditor has not filed a proof of claim. If this is the case, a text-only transfer claim entry will be displayed on the case docket. In addition, a text-only entry will not display a claim transfer status.



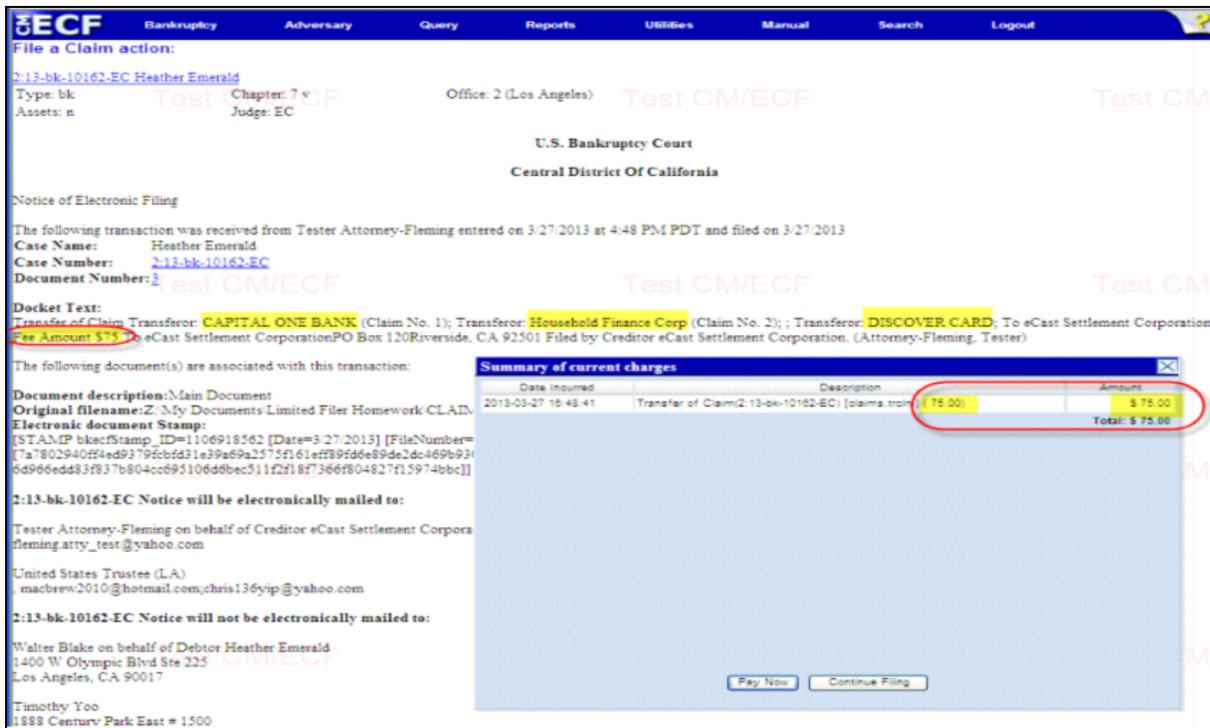
In this example, three transferors have been selected:



The final warning before submission page displays. The three transferors and the total of the three transfers are depicted with the total fee amount due. Carefully review the transaction prior to submission, and start over with the transfer of claim if any discrepancies are discovered.



The Summary of Current Charges screen displays. You can choose to select **Pay Now** to proceed with internet payment, or **Continue Filing**.



Electronic Payment of Filing Fees

IMPORTANT NOTE: 28 U.S.C. Section 1930 requires that fees be paid at the time of filing. If you choose to accumulate filing fees throughout the day, all fees must be paid by the end of the day in which the filings occurred. A registered ECF User will be locked out of the CM/ECF system and prevented from filing additional documents if the filing fees are not paid by the end of the day. The registered ECF User will receive a daily email reminder until all outstanding filing fees are paid in full. Once locked out of the CM/ECF system, there will be limited access to run the Payment History and Internet Payments Due reports in order to make payments. The registered ECF User must log into PACER to run standard reports and queries. Full access rights will be restored in the CM/ECF system after **all** outstanding fees have been paid in full. For assistance with unlocking your account and to pay outstanding fees contact the ECF Help Desk at (213) 894-2365.

Payment Methods

VISA, Mastercard, American Express, and Discover credit cards may be used, including debit cards with the VISA and Mastercard logo.

Users can monitor accrued internet fees and payments using the existing Internet Payments Due, the Internet Payments History options on the Utilities menu.



After clicking "Pay Now" – user sees the Internet Payments Due screen.



Clicking “Pay Now” will take the user to the pay.gov site online payment screen. The filer’s information will auto-populate. Complete the credit card information and select “Continue with Plastic Card Payment”:

The online payment screen prompts continue. You may enter an email address if you wish to receive a confirmation of this transaction. You must select the checkbox to **authorize** the charge to your credit card.

Then following confirmation will display:

The screenshot shows the CM/ECF interface with a confirmation message: "Thank you. Your transaction in the amount of \$ 75.00 has been completed." It includes a link to "print a copy of your transaction receipt" and a transaction number of 400533. The "Detail description" is "Transfer of Claim(2:13-bk-10162-EC) [claims,trclm] (75.00)".

Display of Filing Fee amount in Docket Text and on Claim Register

The event will display the fee amount in the **docket text** that is generated for the transfer. Note that the fee amount displayed is the total fee assessed for the transfers.

03/27/2013	3 (1 pg)	Transfer of Claim Transferor: CAPITAL ONE BANK (Claim No. 1); Transferor: Household Finance Corp (Claim No. 2); ; Transferor: DISCOVER CARD ; To eCast Settlement Corporation Fee Amount \$75.00 eCast Settlement Corporation PO Box 120 Riverside, CA 92501 Filed by Creditor eCast Settlement Corporation. (Attorney-Fleming, Tester) (Entered: 03/27/2013)
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The screenshot shows the "Claims Register" for case 2:13-bk-10162-EC Heather Emerald. It lists the judge as Ellen Carroll, office as Los Angeles, and trustee as Timothy Yoo. A table shows claim #1 with a status of "Transferred" and a fee amount of \$75.00. The history section shows the claim was filed by CAPITAL ONE BANK on 03/19/2013 and transferred to eCast Settlement Corporation on 03/27/2013.

Changes to the Claims Upload Module (sample screens)

User enters Zip file containing the xml/pdf file claim actions:

Pre-processing runs to check the zip file contents: Note that if errors are identified, the *Submit* button will be disabled

When processing is complete, the completed screen display: The filing fee is listed in the Notes column

Case	Date Filed	XML File	Action	Notes
4:04-bk-44444-TAH	07/31/2012	04-44444_bk_1111_4_20120731_1500101.xml	Transfer Claim	Office: 4 Claim No: 188 Amount: 0.00 Creditor#: 0 Filing fee: \$10.00
4:04-bk-44444-TAH	07/31/2012	04-44444_bk_1111_4_20120731_1500101.xml	Transfer Claim	Office: 4 Claim No: 189 Amount: 0.00 Creditor#: 0 Filing fee: \$10.00

Claims Upload Report mailed to the following addresses: david_shaw@uscourts.gov RESULT: The files were removed successfully.

The Summary of Current Charges screen displays. You can choose to select **Pay Now** to proceed with internet payment, or **Continue Filing**. (See page 19 above for additional information)

CM/ECF Bankruptcy · Adversary · Query · Reports features.

Claims Upload Log

Report Period: 02/10/2004 - 02/15/2005

Sorted By: Case Number

2 Transactions Processed

2 Successful Claim Action(s)

Case	Date Filed	XML File	Action	Notes
4:04-bk-44444-TAH	07/31/2012	04-44444_bk_1111_4_20120731_1500101.xml	Transfer Claim	Office: 4 Claim No: 188 Amount: 0.00 Creditor#: 0 Filing fee: \$10.00
4:04-bk-44444-TAH	07/31/2012	04-44444_bk_1111_4_20120731_1500101.xml	Transfer Claim	Office: 4 Claim No: 189 Amount: 0.00 Creditor#: 0 Filing fee: \$10.00

Claims Uplo

Summary of current charges

Date Incurred	Description	Amount
2012-07-31 15:04:36	Transfer of Claim (4:04-44444-TAH)[claims, btrclm] (20.00)	\$ 20.00
		Total: \$20.00

Pay Now Continue Filing

Note: Text-only Transfer of claim processing is excluded from Claims Upload or ADI because a claim number does not exist in this type of transaction (Claims Upload and ADI each require a claim number).