



Welcome

Slide notes: Welcome to the module on What's New in CM/ECF v3.3.1

Navigation Instructions: Each screen contains specific instructions to follow that mimic the actual software. Follow the instructions to progress through the lesson.

Playback Controls: Playback controls, located at the bottom of the screen, may be used to move back or to rewind to the beginning of the lesson. The playback controls also include a **Pause/Play** toggle button. If you pause the lesson, click the **Pause/Play** button again to resume.

Closed Captioning: Click the **CC** button in the playback controls to toggle the closed captioning feature on or off.

Audio: Click the **Speaker** button to toggle audio on or off.

Exit the Lesson: To exit the lesson, click the **X** in the playback controls or the upper right corner of the lesson window.

Begin the Lesson: Click the **Start** button when you are ready to begin.



Navigation

Slide notes: Displayed are the Navigation Instructions for this module.

Before you begin the lesson, please read the instructions.

If you are unable to see the playback control bar at the bottom of the screen, press the F-11 key. This may resolve the problem.

Click Start when you are ready to begin.

Overview and Objectives

The following modifications have been made to screens in CM/ECF:

- Enter additional statistical information from the petition during Case Opening for Chapter 7, 11, 12, and 13 petitions on behalf of Individual Consumer Debtors.
- New Event Codes.
- Enhancements to the CM/ECF Icon, Help Button, Case Number Lookup, Event Search, Query, Menu and Event Search Menu Bar, Docket Report Options, Calendar Panel, Claims Register, Filing Claims and Notice of Electronic Filing.



CONTINUE

Objectives

Slide notes: These are the objectives for this exercise. Take a few moments to review them, then click Continue.



Updates and New Screens added to Case Opening

- Chapter 7 Petition for Individual Consumer Debtor
- Chapter 11 Petition for Individual Consumer Debtor
- Chapter 12 and 13 Petition for Individual Consumer Debtor
- New Event Codes

New Screens for Case Opening

Slide notes: Updates and New Screens have been added to Case Opening to collect additional statistical data. The new screens have been added to the case opening of Chapter 7, 11, 12 and 13 bankruptcy cases filed on behalf of an Individual Consumer Debtor. The United States Trustee requests more data be collected to comply with the Bankruptcy Abuse Prevention and Consumer Protection Act (BAPCPA) of 2005.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Open Voluntary Bankruptcy Case Opening for Chapter 7

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income Debtor Spouse

Line 14B: Debtor's household size

Line 14: Applicable median family income

Line 18: Current monthly income

Line 19A: National standards: food, clothing and other items

Slide 5

Slide notes: This new screen with two sections displays and must be completed by attorneys when filing a Chapter 7 petition on behalf of an Individual Consumer Debtor. The first section collects data from Schedules C, I, and J, while the second section collects data from Form B22A Means Test. For the Form B22A section there are approximately thirty fields of data collected with some fields as optional depending on the situation. Continue to scroll down and complete the form. Please Note: For joint petitions, data must be entered for both the Debtor and the Joint Debtor.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout

Open Voluntary Bankruptcy Case Opening for Chapter 11

Form B1: Debtor's aggregate non-contingent liquidated debts < \$2,190,000

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Next Clear

Slide 6

Slide notes: This new screen displays and must be completed by attorneys when filing a Chapter 11 petition on behalf of an Individual Consumer Debtor. This screen collects the debtor's aggregated non-contingent liquidated debts from Form B1 and schedules C, I, and J, from the voluntary petition. Attorneys must complete this information for both the debtor and joint debtor.

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer". The browser's address bar and menu bar are visible. The website header includes the "ECF" logo and navigation links for "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Manual", "Search", and "Logout". Below the header, the page title is "Open Voluntary Bankruptcy Case Opening for Chapter 12 or 13". The main content area is titled "Schedules" and contains the following fields:

- Schedule C: Total value of claimed exemptions
- Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse
- Schedule I line 5: Subtotal of payroll deductions Debtor Spouse
- Schedule J line 20c: Monthly net income

At the bottom of the form area, there are two buttons: "Next" and "Clear".

Slide 7

Slide notes: This new screen displays and must be completed by attorneys when filing a Chapter 12 or 13 petition on behalf of an Individual Consumer Debtor. This screen collects the information from schedules C, I, and J, from the voluntary petition. Attorneys must complete this information for both the debtor and joint debtor.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout

Miscellaneous **New Event Codes**

[2:09-bk-10231-VZ MICHAEL SMITH](#)

Type: bk Chapter: 7 v Office: 2 (Los Angeles)
 Assets: n Judge: VZ Case Flag: Incomplete

Update Click your selection, or use arrows to highlight it and press Enter.

Available Events (click to select events) Selected Events (click to remove events)

Update EOUST Stats
 Update Statistical Data

Next Clear

Please Note

To locate these event codes go to:
Bankruptcy > BK-Other > Update EOUST Stats
Bankruptcy > BK-Other > Update Statistical Data

Slide 8

Slide notes: Two new codes have been created to assist with the collection of data for the United States Trustee.

The Update EOUST Stats event code is to be used as follows: when Schedules and Form B22 Means Test are not available at the time a case is opened and is filed subsequently, when a case has been converted, or new schedules are being filed.

The documents must be filed first, then the attorney is to use the Update EOUST Stats event to update the statistics to the US Trustee. You will not be required to upload a PDF as this is a text only event.

When an Order for Relief and Order to File Schedules, Statements and Lists have been entered on an Involuntary Case, the Update Statistical Data event code is to be used to update the following statistical data: Prior Filing within 8 years, Estimated Number of Creditors, Estimated Number of Assets and Estimated Liabilities. This event code will not require a PDF to be uploaded as it is a text only event.

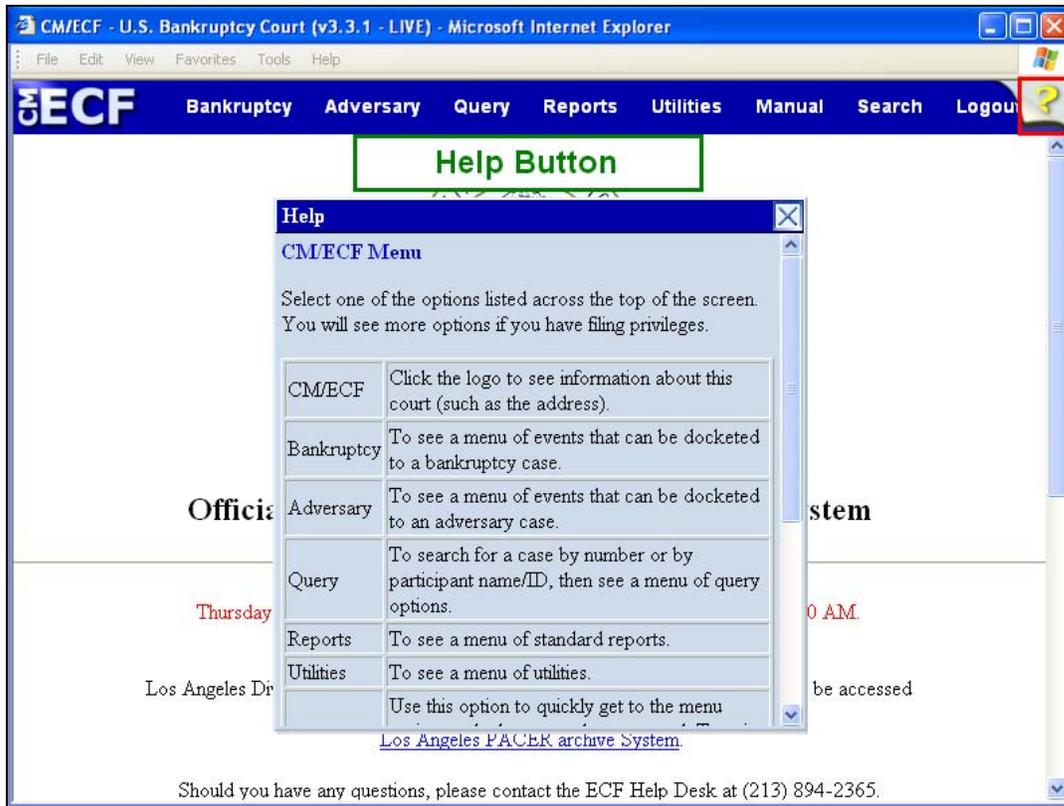
The Update Statistical Data

Enhancements to CM/ECF Screens

- 
- ◆ CM/ECF Icon and Help Button
 - ◆ Case Number Lookup
 - ◆ Query and Query of Associated Cases
 - ◆ Event Search
 - ◆ Menu and Event Search
 - ◆ Docket Report Options
 - ◆ Calendar Panel
 - ◆ Claims Register
 - ◆ Filing Claims
 - ◆ Notice of Electronic Filing

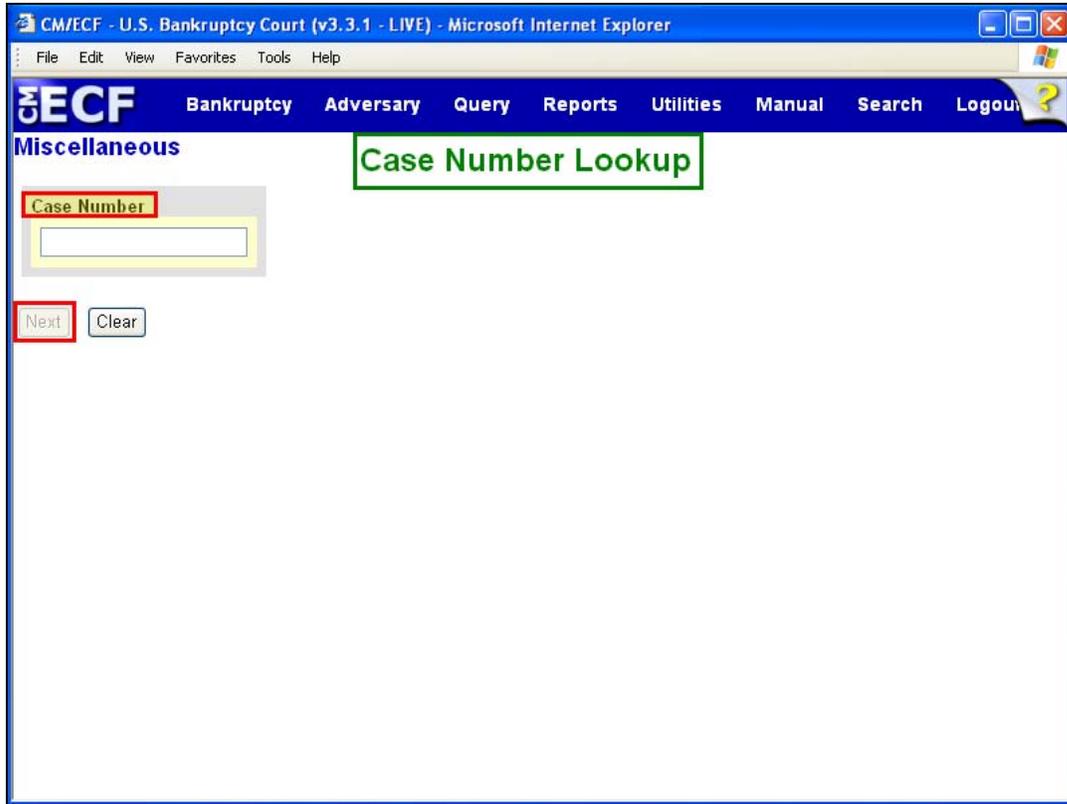
Updates to Screens

Slide notes: Enhancements to the following CM/ECF screens have been made. Please watch as we demonstrate the new changes.



Slide 11

Slide notes: The Help Button on the top right-hand corner of the menu bar displays information specific to the current screen being viewed.



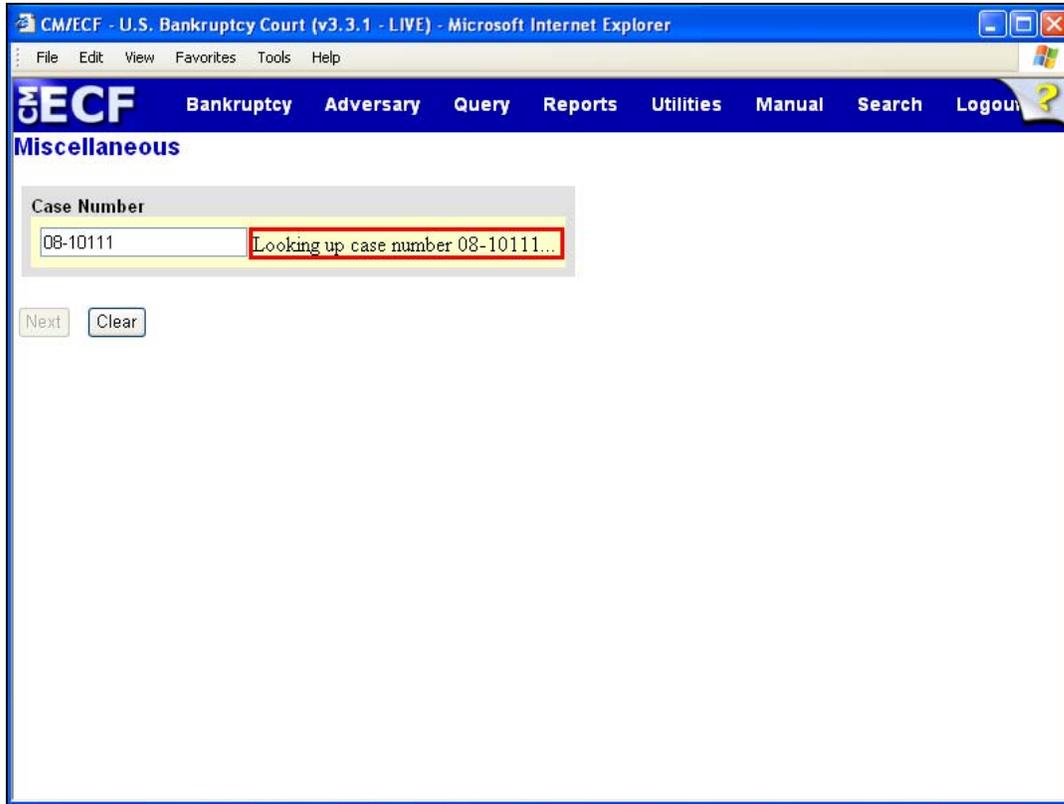
Slide 12

Slide notes: On the Case Number Lookup screen, the Next button is inactive until you enter a case number.



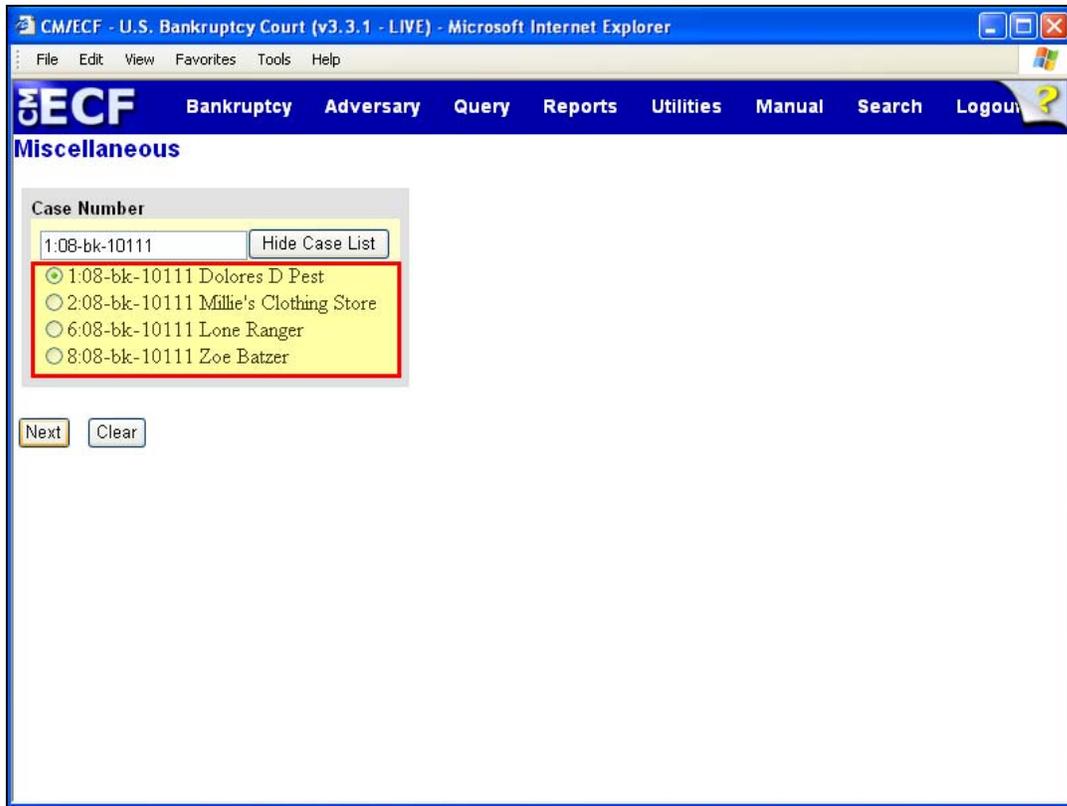
Slide 13

Slide notes: As soon as you enter a case number, the Next button is activated.



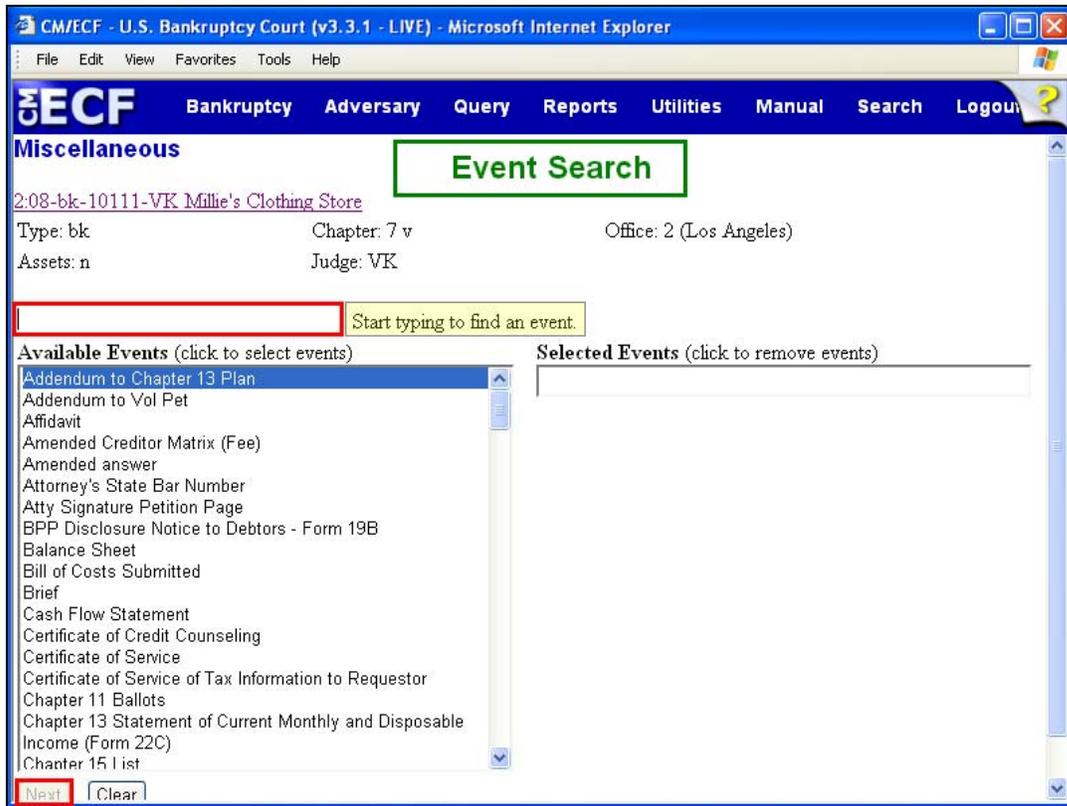
Slide 14

Slide notes: After clicking Next or Find This Case, the program looks up the case number.



Slide 15

Slide notes: When more than one case matches you are presented with a search criteria, select the case you are looking for.



Slide 16

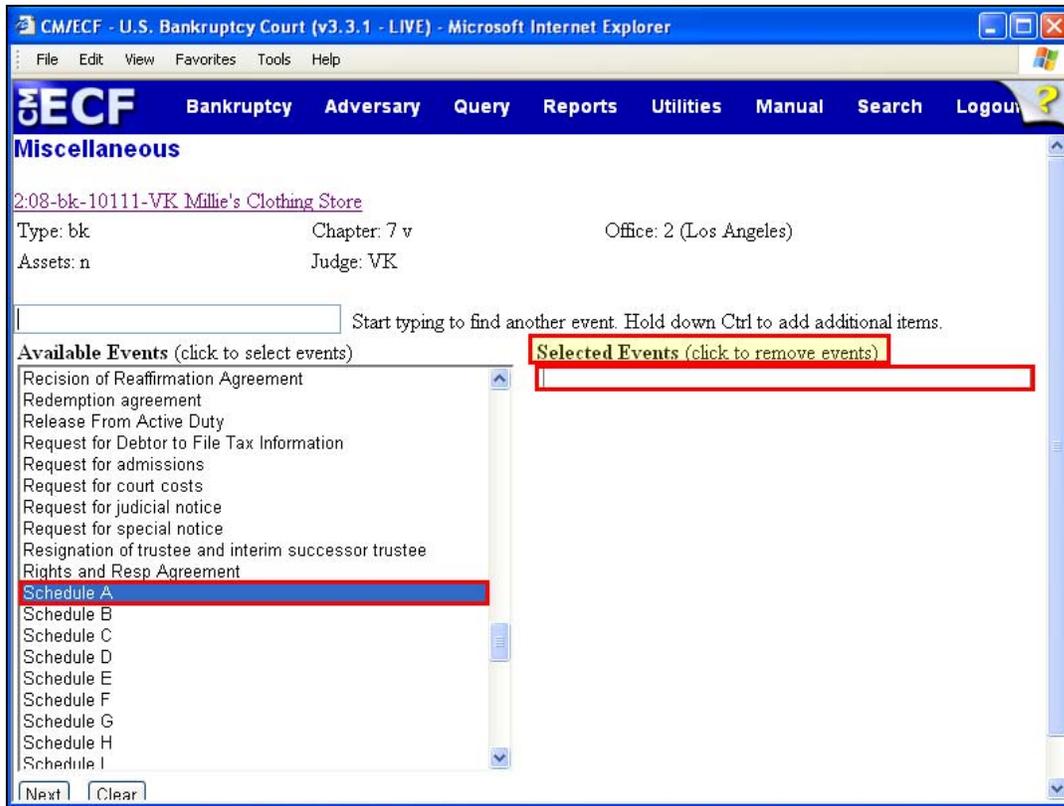
Slide notes: For the Event Search, the Next button is inactive until you select an event.

The screenshot shows the CM/ECF U.S. Bankruptcy Court (v3.3.1 - LIVE) interface in Microsoft Internet Explorer. The page title is "Miscellaneous" and the case is "2:08-bk-10111-VK Millie's Clothing Store". The case details are: Type: bk, Chapter: 7 v, Office: 2 (Los Angeles), Assets: n, Judge: VK. A search box contains the word "Schedule". Below the search box, there are two columns: "Available Events (click to select events)" and "Selected Events (click to remove events)". The "Available Events" list includes Schedule A through Schedule J and Summary of Schedules. A "Please Note" message is displayed in a red box, stating: "Search is not case sensitive.", "Search by a word fragment.", and "Key word may be anywhere in the event name." There are "Next" and "Clear" buttons at the bottom left of the search area.

Slide 17

Slide notes: As you type a key word, the program reduces the list of available events to those events that match your search criteria.

Please Note: The search is not case sensitive, you may search by a word fragment and the key word may be anywhere in the event name.



Slide 18

Slide notes: Clicking on the event you want moves the event over to the Selected Events box.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Miscellaneous

2:08-bk-10111-VK Millie's Clothing Store

Type: bk Chapter: 7 v Office: 2 (Los Angeles)
Assets: n Judge: VK

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)

- Recision of Reaffirmation Agreement
- Redemption agreement
- Release From Active Duty
- Request for Debtor to File Tax Information
- Request for admissions
- Request for court costs
- Request for judicial notice
- Request for special notice
- Resignation of trustee and interim successor trustee
- Rights and Resp Agreement
- Schedule A
- Schedule B**
- Schedule C
- Schedule D
- Schedule E
- Schedule F
- Schedule G
- Schedule H
- Schedule I

Selected Events (click to remove events)

- Schedule A

Please Note

- To select multiple events hold down the Control Key and make your selection.
- To remove an event from the Selected Events box click on it.

Next Clear

Slide 19

Slide notes: You may select multiple events by holding down the Control key.

To remove an event from the Selected Events box, click on it.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary **Query** Reports Utilities Manual Search Logout ?

Query



**U.S. Bankruptcy Court
Central District Of California
Official Court Electronic Document Filing System**

The CM/ECF System will be upgraded on
Thursday, March 05, 2009 at 5:00 PM - Monday, March 09, 2009 at 9:00 AM.
CM/ECF will be unavailable during this time.

Los Angeles Division (only) cases that were closed January 21, 2001 or prior can be accessed
through the
[Los Angeles PACER archive System.](#)

Should you have any questions, please contact the ECF Help Desk at (213) 894-2365.

Slide 20

Slide notes: Moving on, select Query.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

PACER Login

Notice
This is a **Restricted Web Site** for Official Court Business only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

Instructions
Enter your PACER login and password. If you do not have a PACER login, you may register online at <http://pacer.psc.uscourts.gov>. If you have a CM/ECF filer login and password, and would like to automatically log in to PACER each time you log in as a filer, check the box below.

Make this my default PACER login
After checking this box, you will only need to use your CM/ECF login and password, either for electronic filing or for viewing documents via PACER.

Authentication

Login:

Password:

Client code:

Notice
An access fee of \$0.08 per page, as approved by the Judicial Conference of the United States, will be assessed for access to this service. For more information about CM/ECF, [click here](#) or contact the PACER Service Center at (800) 676-6856.

Slide 21

Slide notes: To continue using the Query feature, you must enter your PACER Login and password.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary **Query** Reports Utilities Manual Search Logout ?

Query

Search Clues

Case Number

Last / Business Name (Examples: Desoto, Des*t)

First Name Middle Name

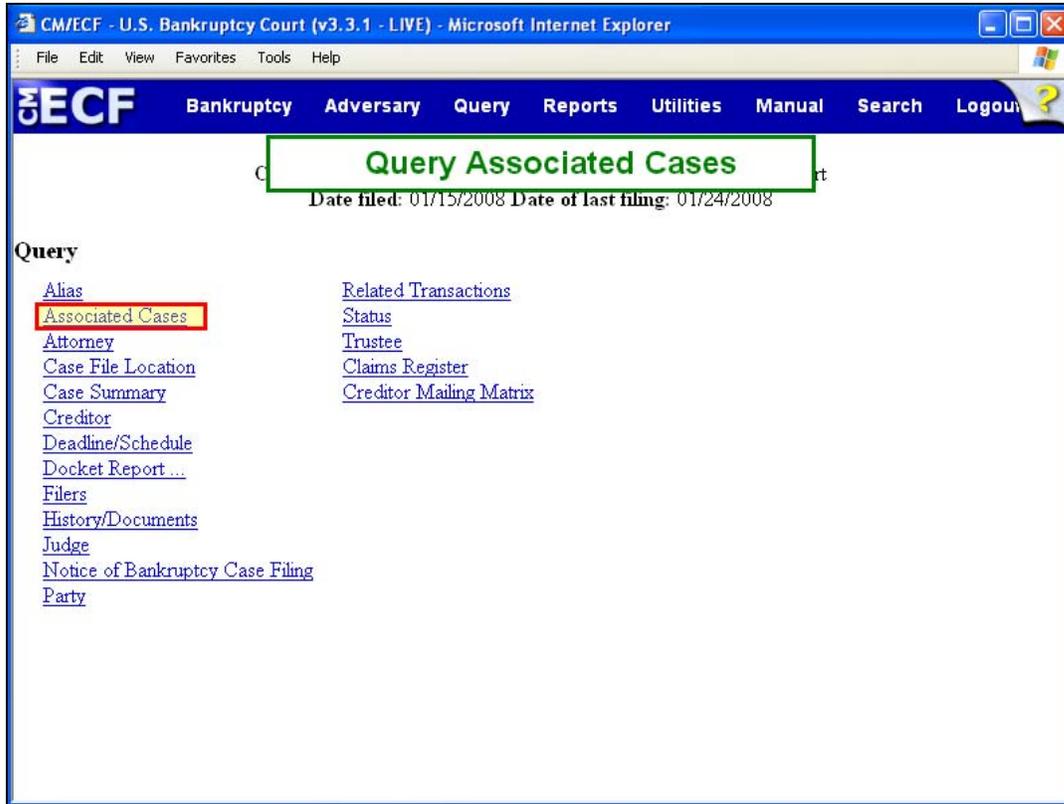
SSN / ITIN Tax ID / EIN

Type Open cases Closed cases

Run Query Clear

Slide 22

Slide notes: The Query screen now allows you to Query open and/or closed cases.



Slide 23

Slide notes: Next, we will query associated cases.

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer". The browser's address bar and menu bar are visible. The website header includes the "ECF" logo and navigation links for "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Manual", "Search", and "Logout".

The main content area displays the following case information:

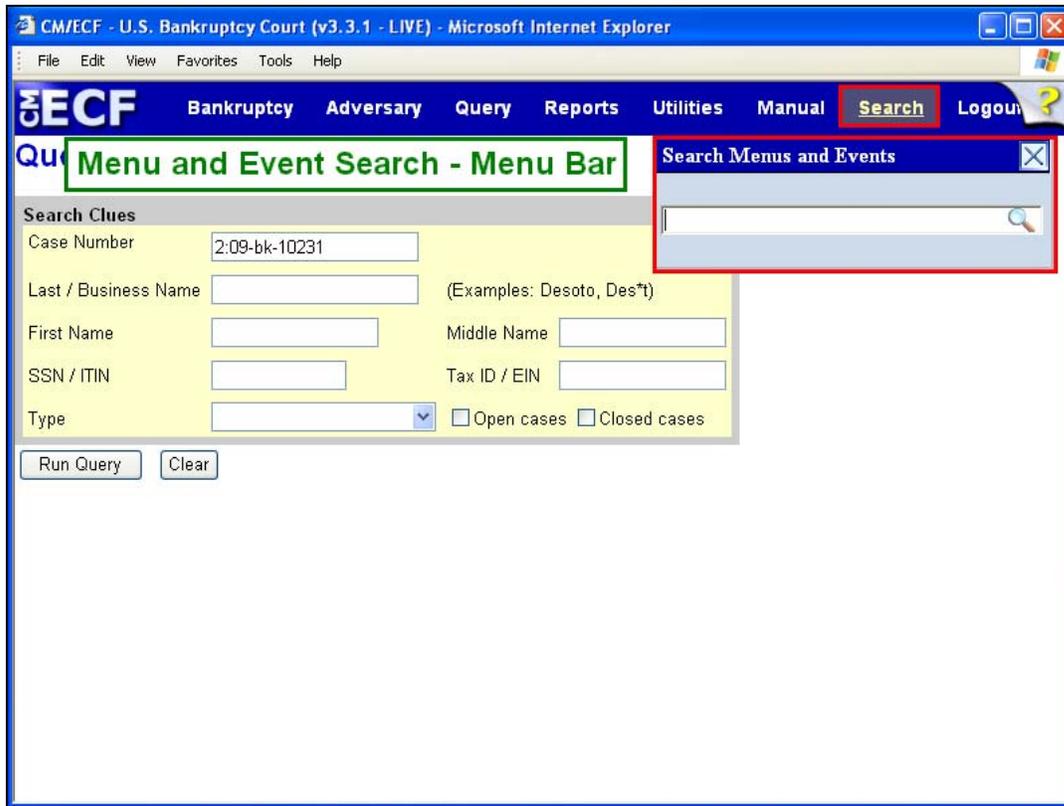
8:08-bk-10010-TA Attorney Taylors and Indigo Taylors
Case type: bk Chapter: 7 Asset: No Vol: v Judge: Theodor Albert
Date filed: 01/15/2008 Date of last filing: 01/24/2008

Associated Cases

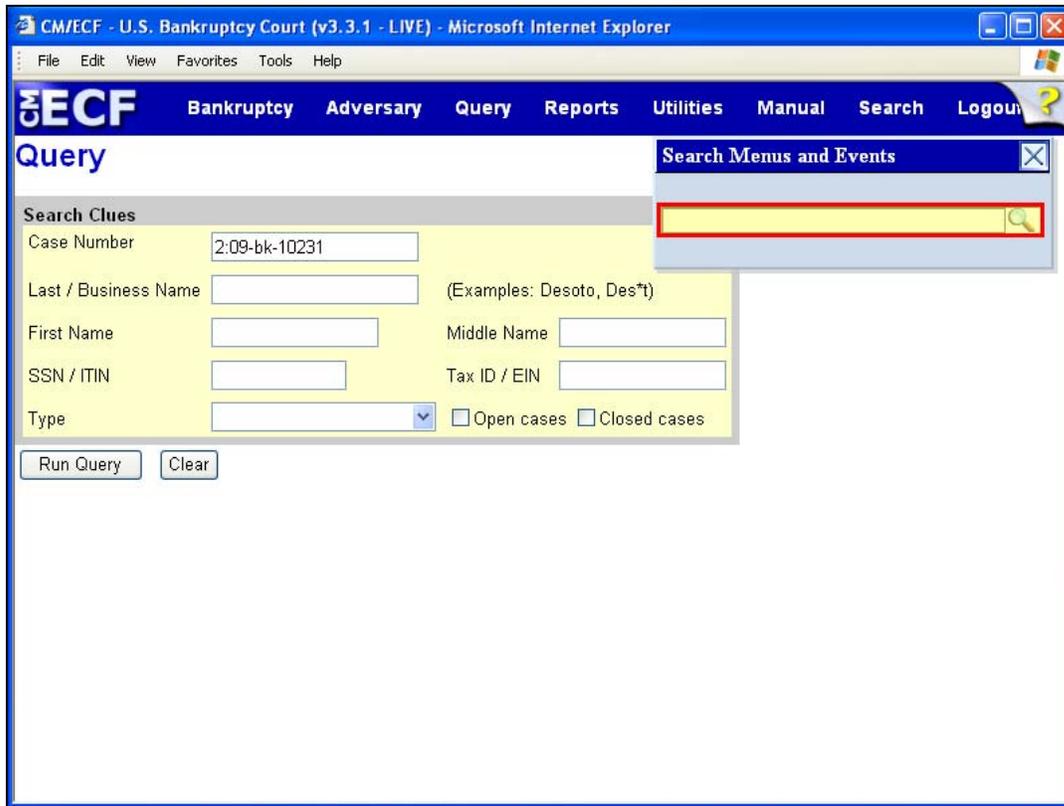
Case	Associated Case	Type
8:08-bk-10010-TA Attorney Taylors and Indigo Taylors	8:08-ap-01014-TA Security Pacific Bank v. Taylors (closed)	Adversary

Slide 24

Slide notes: If an adversary case is closed when a query is run on associated cases the word closed now appears.

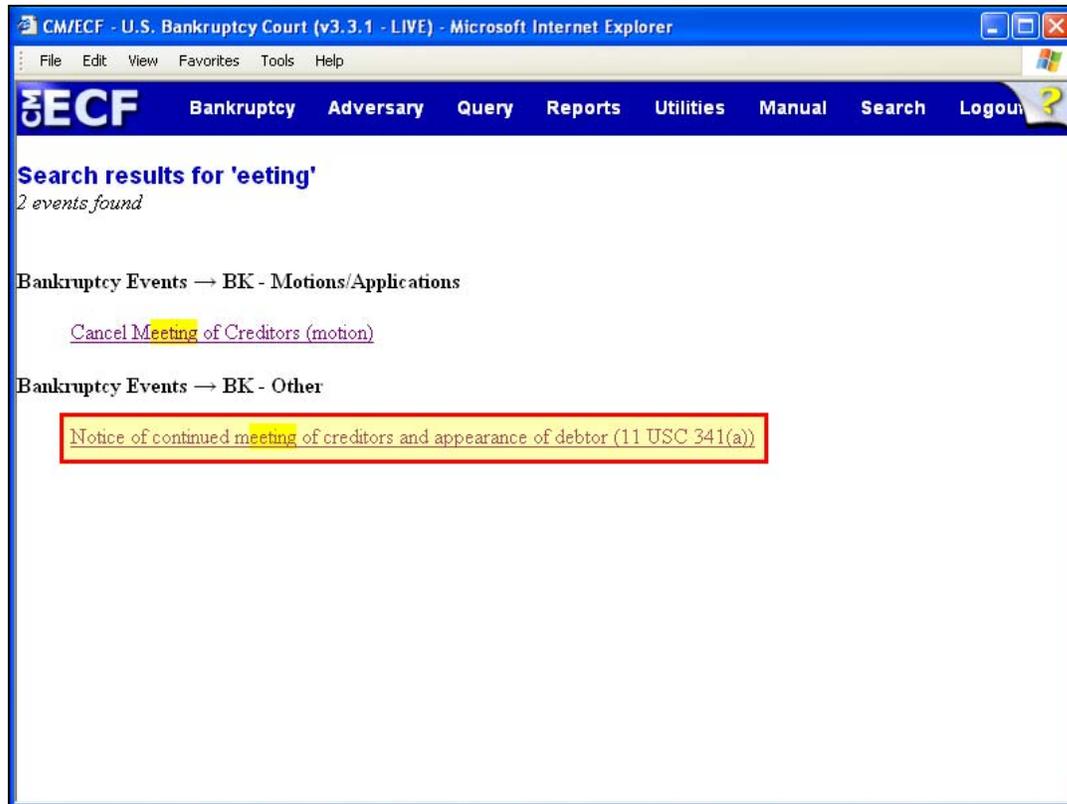


Slide 25
Slide notes: The Menu and Event Search feature has changed on the menu bar. The Search DocEvents Menu hyperlink has been changed to Search. The feature is enhanced to assist in searching for a menu item or an event code. When you click on the Search hyperlink, the search dialog box appears.



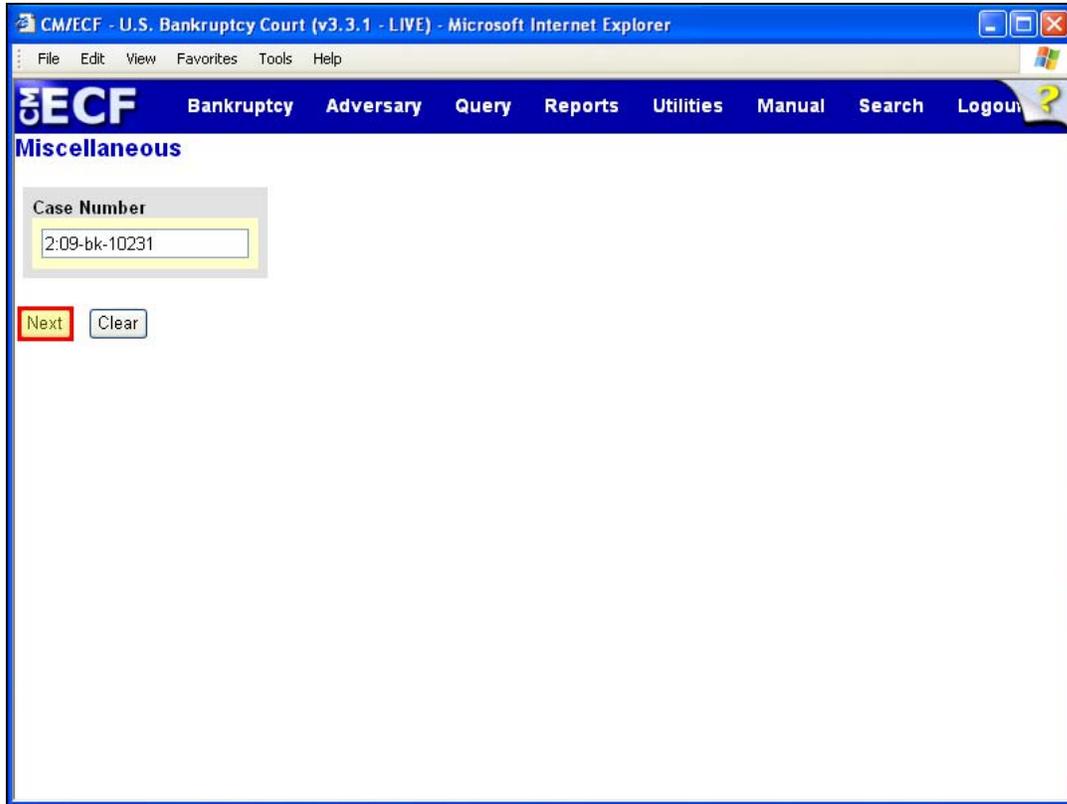
Slide 26

Slide notes: The Search feature allows you to search for word fragments and is not case sensitive. For example, you can type eeting instead of meeting. Please note: the feature is available to internal and external users, not PACER users.



Slide 27

Slide notes: The Search results page displays. The word fragment you searched for will be highlighted. The word may appear anywhere in the name of a menu item or event. The program will only display menu items and events that you have permission to run and each item is a link that takes you directly to the menu item or event. For example, we will select the Notice of continued meeting of creditors and appearance of debtor event.



Slide 28

Slide notes: The Case Number page displays to verify the case number you are filing an event for. Click Next.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Miscellaneous

[2.09-bk-10231-VZ MICHAEL SMITH](#)

Type: bk Chapter: 7 v Office: 2 (Los Angeles)
Assets: n Judge: VZ Case Flag: Incomplete

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)

- Involuntary Summons Service Executed
- Involuntary Summons Service Unexecuted
- Joint notice of transfer of claim FRBP rule 3001(e)(2)
- Joint/Joinder
- Lessor's Certification RE: Prepetition Eviction
- Lessor's Objection to Debtor's Certification
- List of creditors holding 20 largest unsecured claims
- Matrix (Mailing List)
- Mediator's cert conclusion (settled)
- Mediator's cert conclusion (unsettled)
- Memorandum of points and authorities
- Non-Opposition
- Non-dischargeable Debt
- Notice Avail Chapters
- Notice of Appearance and Request for Notice
- Notice of Change of Address
- Notice of Commencement of Case
- Notice of continued meeting of creditors and appearance of debtor (11 USC 341(a))

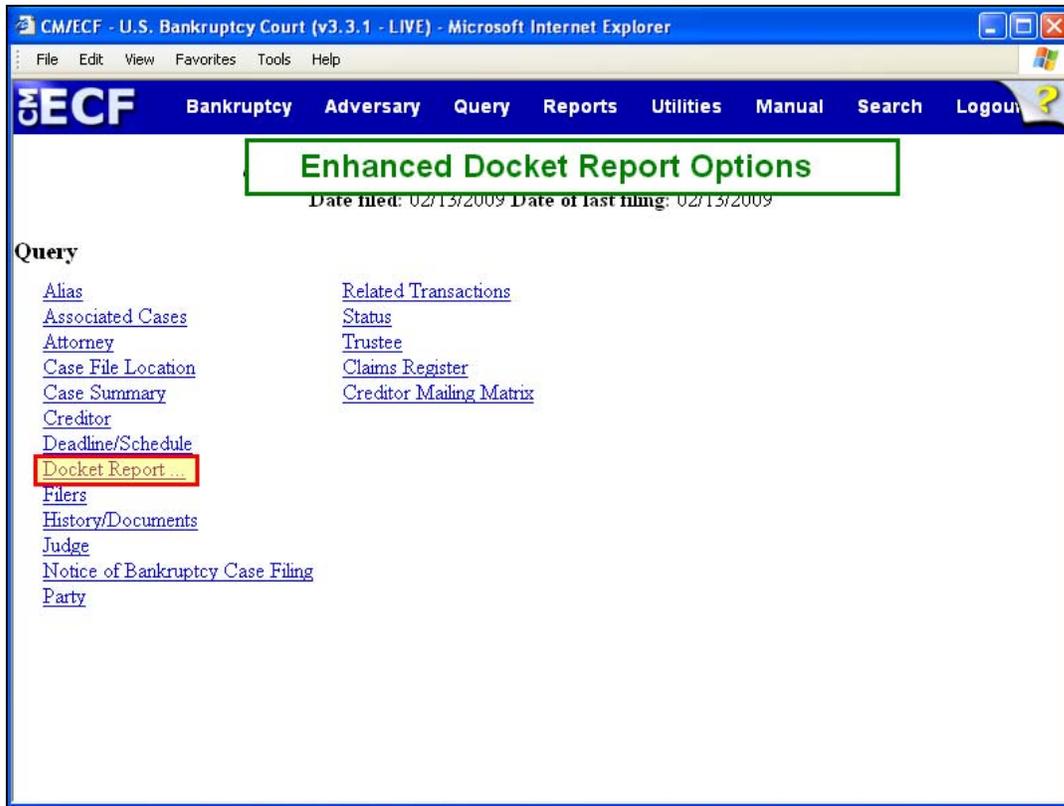
Selected Events (click to remove events)

- Notice of continued meeting of creditors and appearance of debtor (11 USC 341(a))

Next Clear

Slide 29

Slide notes: The event you selected from the search results screen automatically populates in the selected event box. You do not have to search for it again.



Slide 30

Slide notes: The new Enhanced Docket Report contains two new options when generating a docket report.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Docket Sheet

Case number: Looking up case number 2-09-bk-10231...

Filed to
 Entered

Documents: to

Include:
 Terminated parties
 Links to Notices of Electronic Filing

Document options:
 View multiple documents
 Create Appendix

Format:
 HTML
 Text

Sort by: ▼

Slide 31

Slide notes: The two new features are View Multiple Documents and Create Appendix.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Docket Sheet

Case number:

Filed to

Entered

Documents: to

Include:

Terminated parties

Links to Notices of Electronic Filing

Document options:

View multiple documents

Create Appendix

Sort by: ▼

Slide 32

Slide notes: The View Multiple Documents feature will allow you to download a batch of selected PDF documents from a case into one PDF file. Previously, each document could only be viewed and saved individually. After selecting View Multiple Documents, click Run Report.



CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Incomplete

U.S. Bankruptcy Court
Central District Of California (Los Angeles)
Bankruptcy Petition #: 2:09-bk-10231-VZ
Date filed: 02/13/2009

Assigned to: Vincent P. Zurzolo
Chapter 7
Voluntary
No asset
[Show Associated Cases](#)

Debtor
MICHAEL SMITH
3232 Mulholland Drive
Los Angeles, CA 90029
323-444-2344
SSN / ITIN: xxx-xx-1234
Tax ID / EIN: 11-2222222

represented by **Ani G Charchian**
1234 Main Street
Los Angeles, CA 90012

Trustee
Peter C Anderson

Slide 33

Slide notes: The Docket Report displays. We will scroll down to view the report.

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer". The page header includes the ECF logo and navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Manual, Search, and Logout. The main content area displays the address for the U.S. Trustee in Los Angeles. Below this is a table with the following columns: Filing Date, #, a column labeled "clear" (highlighted in yellow), and Docket Text. The table contains three rows of docket entries.

Filing Date	#	clear	Docket Text
02/13/2009	1	<input type="checkbox"/>	Chapter 7 Voluntary Petition . Fee Amount \$299 Filed by MICHAEL SMITH Section 316 Incomplete Filings due by 3/30/2009. Schedule A due 03/2/2009. Schedule B due 03/2/2009. Schedule C due 03/2/2009. Schedule D due 03/2/2009. Schedule E due 03/2/2009. Schedule F due 03/2/2009. Schedule G due 03/2/2009. Schedule H due 03/2/2009. Schedule I due 03/2/2009. Schedule J due 03/2/2009. Incomplete Filings due by 03/2/2009. (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009			Meeting of Creditors with 341(a) meeting to be held on 03/16/2009 at 08:00 AM at RM 101, 725 S Figueroa St., Los Angeles, CA 90017. Objections for Discharge due by 05/15/2009. (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	2	<input type="checkbox"/>	Financial Management Course Certificate Filed Filed by Debtor MICHAEL SMITH. (Charchian, Ani) (Entered: 02/13/2009)

Slide 34

Slide notes: By selecting the View Multiple Documents checkbox, the Docket Report includes a new column labeled Select.

02/13/2009	3	<input checked="" type="checkbox"/>	Summary of Schedules Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	4	<input type="checkbox"/>	Summary of Schedules Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	5	<input type="checkbox"/>	Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH (Attachments: # 1 Exhibit A# 2 Exhibit B) (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	6	<input type="checkbox"/>	Notice of Hearing <i>FEBRUARY 20, 2009</i> Filed by Debtor MICHAEL SMITH (RE: related document(s) 5 Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH). (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	7	<input type="checkbox"/>	Objection (related document(s): 5 Motion to Reopen Adversary Proceeding . filed by Debtor MICHAEL SMITH) Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)

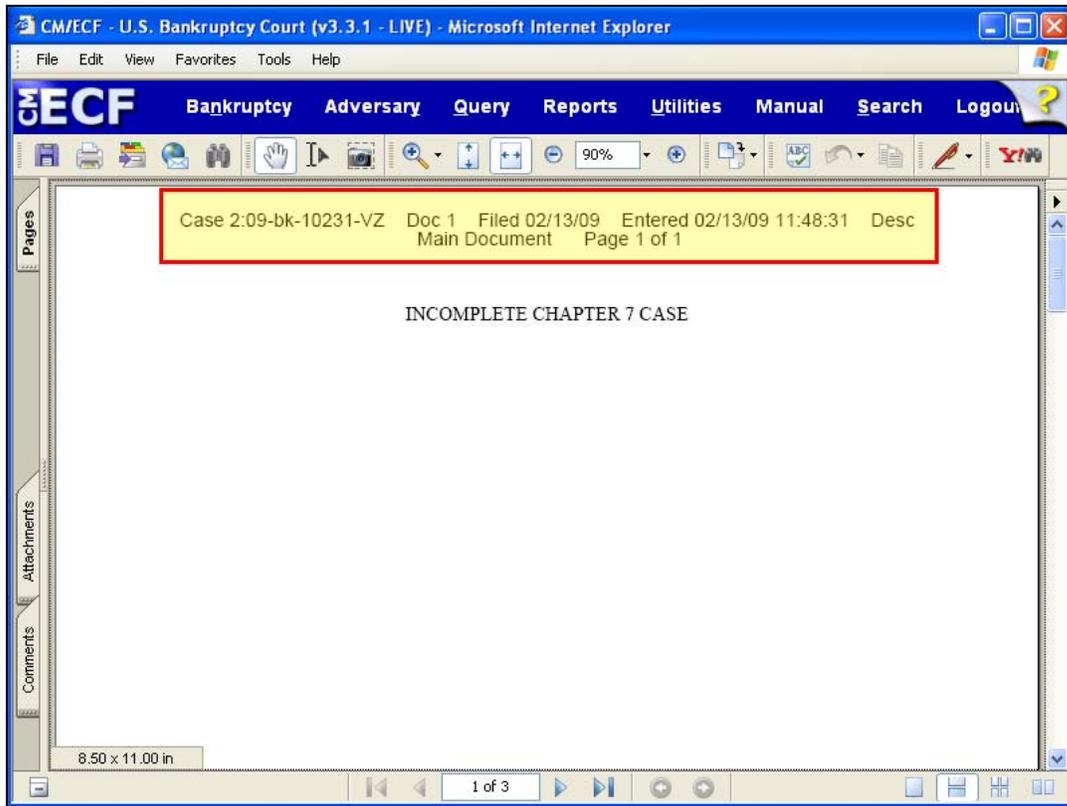
View Selected

or

Download Selected

Slide 35

Slide notes: You can select individual or all documents. The file can be viewed online by selecting View Selected or can be downloaded into a zip file by selecting Download Selected. Remember to turn off your pop-up blocker if you select the Download Selected option.



Slide 36
Slide notes: PDF headers automatically display case information on each page of each document selected. The original PDF file is unchanged and the headers appear only when viewing the document.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Docket Sheet

Case number:

Filed to

Entered

Documents: to

Include:

- Terminated parties
- Links to Notices of Electronic Filing

Document options:

- View multiple documents
- Create Appendix

Sort by: ▼

Slide 37

Slide notes: The Create Appendix feature will allow you to create a single PDF file that includes a complete docket sheet and images of the documents selected. Once Create Appendix is selected all other options will be disabled. Click Run Report.

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer". The page header includes the ECF logo and navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Manual, Search, and Logout. The main content area displays trustee information for Peter C. Anderson and the U.S. Trustee (United States Trustee, LA). Below this is a table with columns for Filing Date, #, clear, and Docket Text. The table contains two entries, both dated 02/13/2009. The first entry is a Chapter 7 Voluntary Petition with a fee of \$299, listing various schedules and their due dates. The second entry is a Meeting of Creditors with 341(a) meeting to be held on 03/16/2009 at 08:00 AM at RM 101, 725 S Figueroa St., Los Angeles, CA 90017. The table also includes a "clear" link and a checkbox for each entry.

Filing Date	#	clear	Docket Text
02/13/2009	1	<input type="checkbox"/>	Chapter 7 Voluntary Petition . Fee Amount \$299 Filed by MICHAEL SMITH Section 316 Incomplete Filings due by 3/30/2009. Schedule A due 03/2/2009. Schedule B due 03/2/2009. Schedule C due 03/2/2009. Schedule D due 03/2/2009. Schedule E due 03/2/2009. Schedule F due 03/2/2009. Schedule G due 03/2/2009. Schedule H due 03/2/2009. Schedule I due 03/2/2009. Schedule J due 03/2/2009. Incomplete Filings due by 03/2/2009. (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009			Meeting of Creditors with 341(a) meeting to be held on 03/16/2009 at 08:00 AM at RM 101, 725 S Figueroa St., Los Angeles, CA 90017. Objections for Discharge due by 05/15/2009. (Charchian, Ani) (Entered: 02/13/2009)

Slide 38

Slide notes: Scrolling down allows you to see the options for this feature.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer			
File Edit View Favorites Tools Help			
ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logou ?			
02/13/2009	3	<input type="checkbox"/>	(Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	4	<input type="checkbox"/>	Summary of Schedules Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	5	<input type="checkbox"/>	Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH (Attachments: # 1 Exhibit A# 2 Exhibit B) (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	6	<input type="checkbox"/>	Notice of Hearing on Application BRUARY 20, 2009 Filed by Debtor MICHAEL SMITH (RE: related document(s) 5 Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH). (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	7	<input type="checkbox"/>	Objection (related document(s): 5 Motion to Reopen Adversary Proceeding . filed by Debtor MICHAEL SMITH) Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)

Footer format:
 (Numbers, letters, spaces, and <pagenum> only)

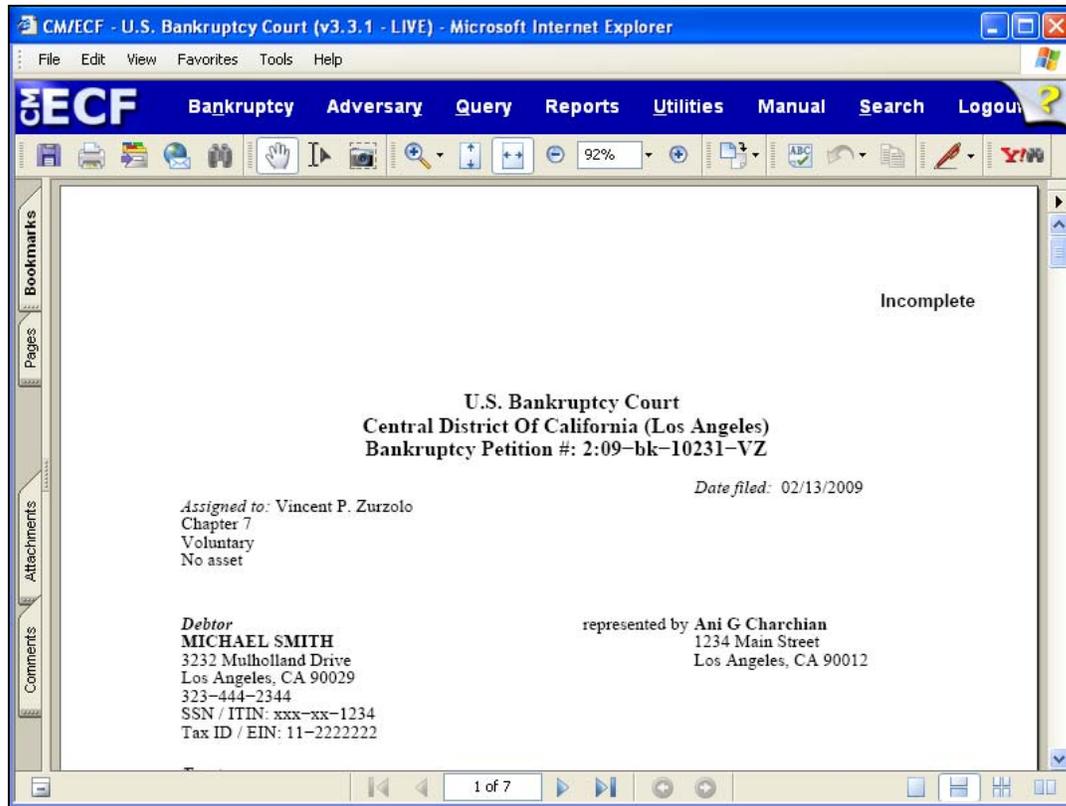
Slide 39
 Slide notes:

Date	Page	Checkbox	Description
02/13/2009	4	<input type="checkbox"/>	Summary of Schedules Filed by Debtor MICHAEL SMITH. (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	5	<input checked="" type="checkbox"/>	Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH (Attachments: # 1 Exhibit A# 2 Exhibit B) (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	6	<input checked="" type="checkbox"/>	Notice of Hearing <i>FEBRUARY 20, 2009</i> Filed by Debtor MICHAEL SMITH (RE: related document(s) 5 Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH). (Charchian, Ani) (Entered: 02/13/2009)
02/13/2009	7	<input checked="" type="checkbox"/>	Objection (related document(s): 5 Motion to Reopen Adversary Proceeding . filed by Debtor MICHAEL SMITH) Filed by Debtor MICHAEL SMITH (Charchian, Ani) (Entered: 02/13/2009)

Footer format:
(Numbers, letters, spaces, and <pagenum> only)

Slide 40

Slide notes: The Docket Report displays a check box next to each entry. You can now select the entry or entries you can include in the appendix. A Footer Format box at the end of the docket report allows you to specify the text that will appear on each PDF page. One PDF document will be generated with a complete docket sheet and the documents of the docket entries that are selected. Please Note: The file size cannot be more than 1 MB. Also, links to Notices of Electronic Filing do not appear when this option is selected.



Slide 41

Slide notes: The PDF file displays.

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File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

File a Notice: Calendar Panel

[2:09-bk-10231-VZ MICHAEL SMITH](#)

Type: bk Chapter: 7 v Office: 2 (Los Angeles)
Assets: n Judge: VZ Case Flag: Incomplete

Hearing Information

In order to enter a hearing date/time/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge Zurzolo.

Hearing Date:  Hearing Time: AM PM

Location:

Select docket entries which are to be associated with the above schedule(s).

Filing Date #	Docket Text
<input type="checkbox"/> 02/13/2009 5	Motion to Reopen Adversary Proceeding . Filed by Debtor MICHAEL SMITH (Attachments: # 1 Exhibit A# 2 Exhibit B) (Charchian, Ani)

Slide 42

Slide notes: Continuing, when selecting a hearing date, the calendar panel has been enhanced. To display the calendar graphic, click the Calendar icon.

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File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

File a Notice:

2:09-bk-10231-VZ MICHAEL SMITH

Type: bk Chapter: 7 v Office: 2 (Los Angeles)
 Assets: n Judge: VZ Case Flag: Incomplete

Hearing Information

In order to enter a hearing date/time/location, you must obtain prior approval from the presiding judge. Contact the Chambers of Judge Zurzolo.

Hearing Date: **March 2009** AM PM

Location:

Select docket entries which **Filing Date #** **Docket Text**

02/13/2009 5 Motion to 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4

ing . Filed by Debtor MICHAEL SMITH (Attachments: # 1 Exhibit A# 2 Exhibit B) (Charchian, Ant)

Slide 43
 Slide notes: The Calendar Panel displays. Non-working days are highlighted in green, today's date is outlined in black, and the current hearing date selected will be in orange. Blue arrows allow you to move to next or previous months.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy **Claims Register** Manual Search Logout ?

Central District Of California Claims Register

[1:08-bk-10109-MT Jenny Filizli](#)

Judge: Maureen Tighe **Chapter:** 7
Office: San Fernando Valley **Last Date to file claims:**
Trustee: David R Hagen **Last Date to file (Govt):**

Creditor: (94261) History Jenny Filizli 123 Purple Ln Los Angeles, CA 90050	Claim No: 1 <i>Original Filed Date:</i> 10/03/2008 <i>Original Entered Date:</i> 10/03/2008 <i>Last Amendment Filed:</i> 10/03/2008 <i>Last Amendment Entered:</i> 10/03/2008	Status: <i>Filed by:</i> CR <i>Entered by:</i> One, Attorney <i>Modified:</i>
---	--	---

Unsecured claimed: \$2000.00
 Secured claimed: \$123.00
 Priority claimed: \$0.00
Total claimed: \$2123.00

History:

Details	1-1	10/03/2008 Claim #1 filed by Jenny Filizli, total amount claimed: \$2623 (One, Attorney)
Details	1-2	10/03/2008 Amended Claim #1 filed by Jenny Filizli, total amount claimed: \$2123 (RunAJT, Assign341)

Description:

Slide 44

Slide notes: Two new features have been added to the Claims Register.

First, a Claimant "History" link is now displayed in the creditor section if the claim has been transferred or the claimant has been changed via editor.

Second, a "Details" link is now included in the history section for each claim. The "Details" section displays any changes made to the claim.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversities Manual Search Logout ?

Filing a Claim

Proof Of Claim Information For

94261 - Jenny Filizli
123 Purple Ln
Los Angeles, CA 90050

Case Number: 1:08-bk-10109-MT	Amends Claim # <input type="text"/> Find	Filed By: Creditor ▾
Last Date To File:	Date Filed: 03/05/2009	
Last Date To File(Govt):		

Amount Claimed				
Unsecured	Secured	Priority	Unknown	Total (Display Only)
<input type="text"/>				

Description:

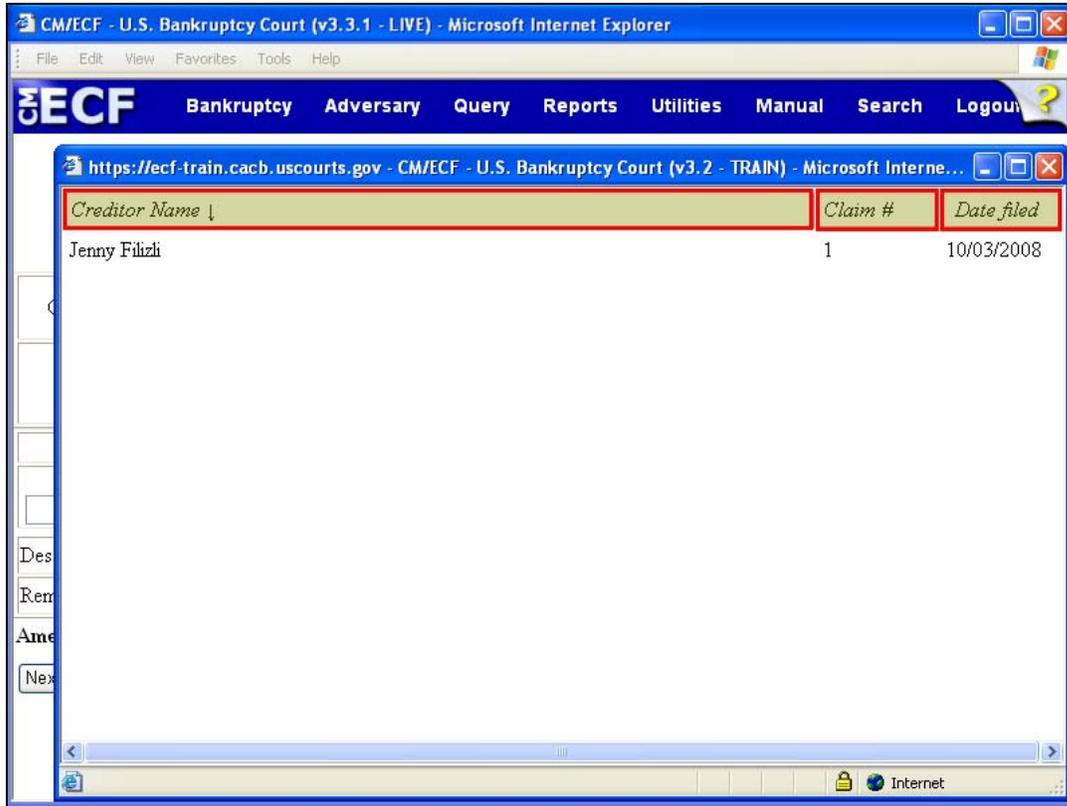
Remarks:

Amend options: Clear all Amounts

Slide 45

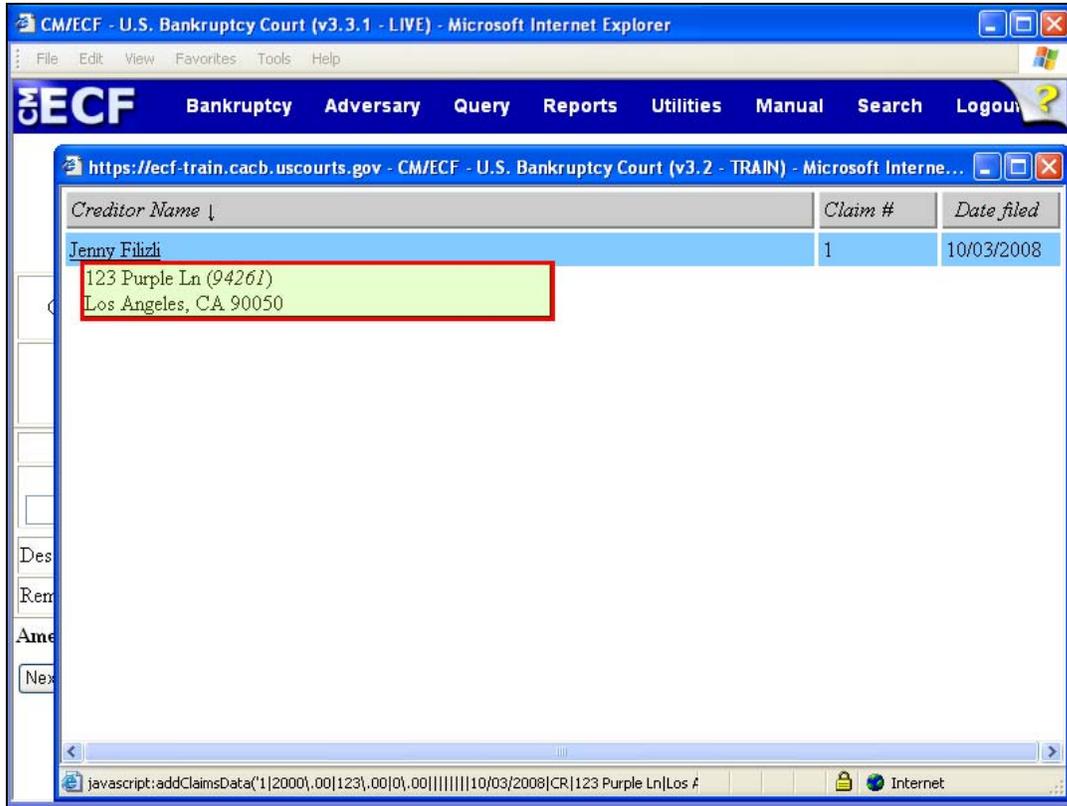
Slide notes: Two new enhancements have been added to the Filing of a Claim.

The first addition is a new "Find" button next to the Amends Claim box. Clicking Find displays a pop-up window.



Slide 46

Slide notes: The pop-up window shows a list of the creditors who have filed claims, the claim number, and date the claim was filed. This feature allows you to easily locate the claim you wish to amend.



Slide 47
Slide notes: Additionally, when the cursor is placed over a creditor's name, the address is displayed for verification. When the creditor is selected the values from the creditor's previous claim is populated in the Amount Claimed fields.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout

Proof Of Claim Information For
94261 - Jenny Filzli
123 Purple Ln
Los Angeles, CA 90050

Case Number: 1:08-bk-10109-MT	Amends Claim #: 1 <input type="button" value="Find"/>	Filed By: Creditor <input type="button" value="v"/>
Last Date To File:	Date Filed: 03/05/2009	
Last Date To File(Govt):		

Amount Claimed				
Unsecured	Secured	Priority	Unknown	Total (Display Only)
2000.00	123.00	0.00		2123.00

Description:

Remarks:

Amend options: Clear all Amounts

Slide 48
 Slide notes: The "Clear All Amounts" option is now added to this screen allowing the user to easily clear the values that were inserted from the claim being amended.

CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout

Proof Of Claim Information For
94261 - Jenny Filizli
123 Purple Ln
Los Angeles, CA 90050

Case Number: 1:08-bk-10109-MT	Amends Claim #: 1 <input type="button" value="Find"/>	Filed By: Creditor <input type="button" value="v"/>
Last Date To File:	Date Filed: 03/05/2009	
Last Date To File(Govt):		

Amount Claimed				
Unsecured	Secured	Priority	Unknown	Total (Display Only)
<input type="text"/>				

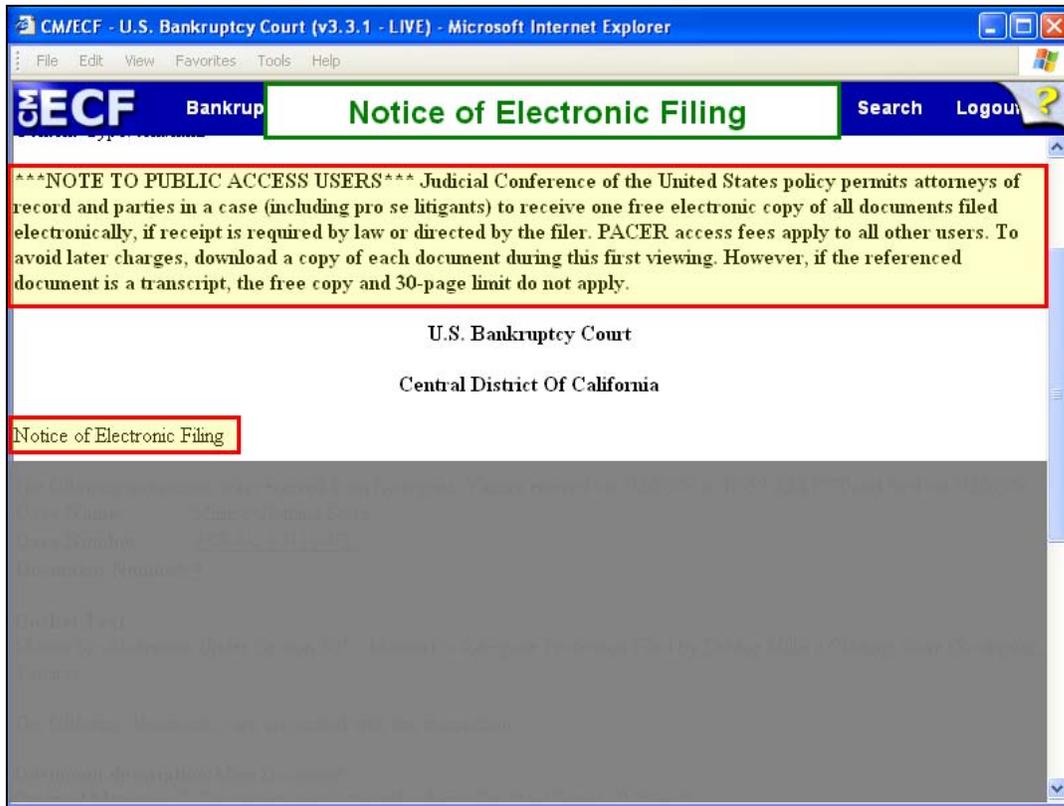
Description:

Remarks:

Amend options: Clear all Amounts

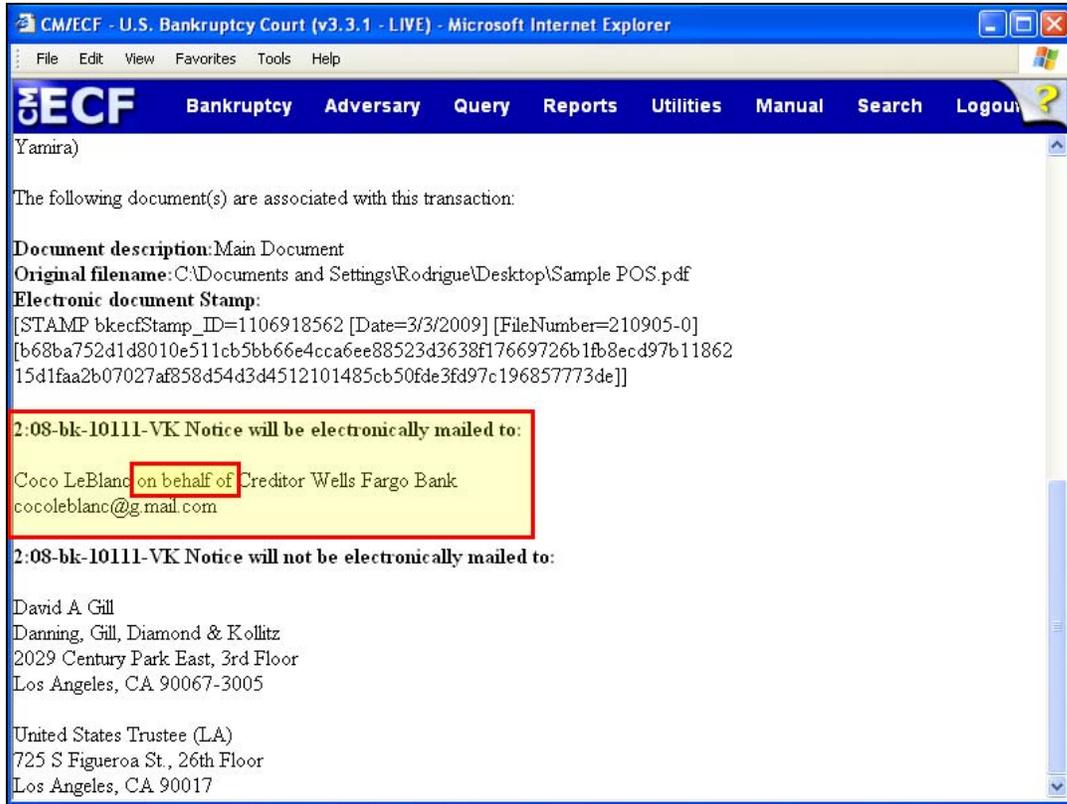
Slide 49

Slide notes: Upon selection of Clear All Amounts all of the Amount Claimed fields are removed.



Slide 50

Slide notes: The Notice of Electronic Filing clarifications to the "Free Look" policy are made in the "Note to Public Access Users" text.



CM/ECF - U.S. Bankruptcy Court (v3.3.1 - LIVE) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Manual Search Logout ?

Yamira)

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: C:\Documents and Settings\Rodrigue\Desktop\Sample POS.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1106918562 [Date=3/3/2009] [FileNumber=210905-0]
[b68ba752d1d8010e511cb5bb66e4cca6ee88523d3638f17669726b1fb8ecd97b11862
15d1faa2b07027af858d54d3d4512101485cb50fde3fd97c196857773de]]

2:08-bk-10111-VK Notice will be electronically mailed to:

Coco LeBlanc on behalf of Creditor Wells Fargo Bank
cocoleblanc@gmail.com

2:08-bk-10111-VK Notice will not be electronically mailed to:

David A Gill
Danning, Gill, Diamond & Kollitz
2029 Century Park East, 3rd Floor
Los Angeles, CA 90067-3005

United States Trustee (LA)
725 S Figueroa St., 26th Floor
Los Angeles, CA 90017

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Slide notes: Additionally, on the Notice of Electronic Filing, an attorney recipient shows "on behalf of" and the type and name of the party represented. If multiple parties are represented, only the first one is shown from a list sorted by attorney last name, party role description, party first name, and party last name.

Summary

You should now be able to:

- Enter statistical information from the petition during Case Opening for Chapter 7, 11, 12, and 13 petitions on behalf of Individual Consumer Debtors.
- Use New Docket Events.
- Use the new enhancements to the various CM/ECF screens.

Summary

Slide notes: This concludes the lesson on the New Interface from CM/ECF Version 3.3.1.
To summarize, you should now be able to do the items in this list.

ECF Help Desk (213) 894-2365
ECF_support@cacb.uscourts.gov
9:00 a.m. to 4:00 p.m. M-F (excluding federal holidays)



Click Box
(100 x 100)
(X:90, Y:306)

To access CM/ECF Procedures and Rules click here [Info.](#)

Slide 53

Slide notes: This concludes the module.

You may use the playback controls to view this module again.

You may also view and/or download the CM/ECF Procedures and Rules by clicking the info button on this screen.

If you have further questions, contact the CM/ECF help desk between the hours of 9am and 4pm.

Close this module by pressing the Enter key on your keyboard.